



**MATCHING
GIFTS
PROGRAM**

A MESSAGE TO OUR DONORS

Since its founding, your company, Alexander & Baldwin, Inc., has given generously to the needs of the communities in which it does business. Today, more than a million dollars in cash is donated to charity each year through the Alexander & Baldwin Foundation. A&B is a recognized leader not only in business but in corporate philanthropy and we are equally proud of both accomplishments—achievements which would not have been possible without a corps of dedicated and hard working employees, like yourself.

A&B's communities—where you live and work—can also benefit through your participation in a generous matching gifts program. The Foundation's Matching Gifts programs for Educational Institutions and for Cultural Institutions enable eligible employees to make a personal gift to a qualifying organization and direct that an equal amount of the A&B Foundation's funds—a matching gift—be made to that organization as well.

Your contributions make a difference, and whether you are making one for the first time or have done so in the past—thank you for helping to shape your community. I commend you for your generosity and participation.

Sincerely,

A handwritten signature in dark blue ink that reads 'Allen Doane'.

Allen Doane

President and Director
Alexander & Baldwin Foundation

President and Chief Executive Officer
Alexander & Baldwin, Inc.

BACKGROUND

The Alexander & Baldwin Foundation Matching Gifts programs were established as an additional means of showing support and appreciation for the work being done by American cultural and educational institutions, and to encourage directors, employees and retirees in providing financial aid to such institutions of their choice.

ELIGIBILITY

Directors of Alexander & Baldwin, Inc., retirees and regular monthly salaried non-bargaining employees of A&B, its divisions or subsidiaries, with at least one year of continuous service on the date of the gift, are eligible to participate. Verification of donor eligibility will be made by the company.

AMOUNT OF MATCHING DONATION

The program provides that the A&B Foundation will match on a dollar-for-dollar basis, per donor, per calendar year, contributions in amounts ranging from a minimum single gift of \$25 up to a maximum or combined total for all gifts of \$2,000 for educational institutions and \$1,000 for cultural institutions. The match will be made as a grant from the A&B Foundation. Applications for amounts exceeding these totals are ineligible for matching and will not be carried forward.

RECIPIENT ELIGIBILITY

Please review the following to ensure the institution receiving your gift is eligible.

Educational — Eligible recipients include pre-schools; elementary and secondary schools; collegiate-level, professional or technical schools; two-year, junior, community and four-year colleges and universities and graduate schools. Such institutions must be located within the United States, be tax-exempt, non-profit & non-proprietary, and be accredited or approved by a nationally recognized accrediting agency, a state department of education, a state university or operated under public control.

Cultural — Recognized cultural organizations and institutions open to and operated for the benefit of the general public, such as museums and centers of art, science and history; public libraries; botanical and zoological societies; public radio and television stations; community or professional performing arts organizations (including symphony, orchestras, opera, ballet, dance, theaters and choral groups) are eligible to receive matching gifts if they are tax-exempt, non-profit organizations recognized by the Internal Revenue Service as institutions to which contributions are

deductible for income tax purposes. Such institutions must be located in the United States or one of its possessions, and must be administered by a trained professional manager. Both tax-supported and privately-endowed institutions are eligible, as are foundations of associations which have tax-exempt status and which give all contributions received by them to eligible institutions outlined above, or which use funds entirely for the benefit of such institutions. Memberships considered to be contributions also qualify.

CONSTRAINTS

No matching gifts will be given for tuition payments; fees for services; unpaid pledges; bequests; contributions to trusts; insurance premium payments; dues to alumni or other groups; subscription fees for publications; tickets for cultural or sports events; gifts of real or personal property; donations of time, talent or equipment; or donations to religious or political organizations. However, gifts to schools operated by religious organizations will be matched provided their primary purpose is educational. The A&B Foundation will not match gifts to any organization which discriminates in any way that is inconsistent with its equal opportunity policies. Final determination of any institution's initial and continuing eligibility and participation will be made by the A&B Foundation.

FORM OF GIFT

Gifts must be personal contributions made, not merely pledged, in cash or securities. Only securities with easily definable market values and which are immediately negotiable will be eligible. The closing market or trading price on the date of the gift will determine its value.

DESIGNATION OR RESTRICTION OF GIFT

Donors may make unrestricted gifts, or they may designate their gifts for specific projects. The A&B Foundation's matching funds will be unrestricted.

FUNDING FOR MATCHING GIFTS

The A&B Foundation will allocate a portion of its funds for matching gift payments each year. Should eligible applications be received after available funds have been exceeded, they will be carried forward and considered in the ensuing calendar year unless additional funds are authorized.

DONOR - USE THIS SPACE FOR YOUR RECORDS	Gift made to: _____

	Amount: \$ _____
	Date: _____

PLEASE PRINT OR TYPE

APPLICATION PROCEDURE

Step 1. Donor (director, eligible employee or retiree) obtains a Matching Gifts application from the Human Resource Department, completes the donor portion of the form (Step 1) and forwards it with his or her gift to the Recipient Institution.

Step 2. Within 45 days of the date of the gift, the Recipient Institution completes its portion of the form (Step 2), verifying that it meets the recipient eligibility requirements. The form is forwarded to the A&B Human Resource Department (address below).

Step 3. The A&B Human Resource Department verifies the Donor's eligibility (Step 3). The form

is forwarded to the A&B Foundation where the Recipient Institution's eligibility is verified. Then a matching gift check will be sent to the Recipient Institution. The Donor will be notified in writing of the matching gift payment.

Requests for information relating to the A&B Foundation Matching Gifts Program should be addressed to:

Alexander & Baldwin Foundation
Matching Gifts Program
P.O. Box 3440
Honolulu, HI 96801-3440

STEP 1

DONOR SECTION: Please complete all of Step 1 and mail entire page to Recipient Institution.

A. Donor Information I am an eligible DIRECTOR EMPLOYEE RETIREE (check one) of:

Company, Subsidiary, Division

Print or Type Full Name

Department/Location

Home Address

Date of Employment

Date of Retirement (if retiree)

City, State, Zip Code

Daytime Phone Number

B. Donor's Gift

I am pleased to enclose my personal gift of \$_____ or _____ shares of _____ stock which have a closing market or trading value as of this date of \$_____.

C. Gift Made To CULTURAL EDUCATIONAL (check one) **Institution**

Name of Institution

Date of Gift

Address

City, State, Zip Code

This institution is authorized to report this gift to the Alexander & Baldwin Foundation for the purpose of qualifying for a matching gift in accordance with the Matching Gifts program, by providing certification and forwarding the completed form to Alexander & Baldwin, Inc. Human Resource Dept., P.O. Box 3440, Honolulu, Hawaii 96801-3440.

Donor's Signature

STEP 2

RECIPIENT SECTION: Please complete and mail entire page to
Alexander & Baldwin, Inc. Human Resource Dept., P.O. Box 3440, Honolulu, Hawaii 96801-3440.

A. VERIFICATION OF DONOR GIFT

This is to certify that the above described gift of \$ _____ was received on _____ .
Date

B. RECIPIENT ELIGIBILITY AND CONTACT INFORMATION

We have reviewed the eligibility requirements of the Alexander & Baldwin Foundation Matching Gifts program described on this form (below) and certify that our institution meets these requirements.

_____ Name of Organization		_____ IRS Number	
_____ Address		_____ City, State, Zip Code	
_____ Name and Title of Certifying Officer (print/type)		_____ Telephone	_____ Fax
_____ Signature	_____ Date	_____ Email	_____ Website

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STEP 3

EMPLOYMENT INFORMATION VERIFIED:

_____ Human Resource Department Signature	_____ Date
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