

## BACKGROUND

The Alexander & Baldwin Matching Gifts programs were established as an additional means of showing support and appreciation for the work being done by American cultural and educational institutions, and to encourage directors, employees and retirees in providing financial aid to such institutions of their choice.

## ELIGIBILITY

Directors of Alexander & Baldwin, Inc., retirees and regular monthly salaried non-bargaining employees of A&B, its divisions or subsidiaries, with at least one year of continuous service on the date of the gift, are eligible to participate. Verification of donor eligibility will be made by the company.

## AMOUNT OF MATCHING DONATION

The program provides that Alexander & Baldwin will match on a dollar-for-dollar basis, per donor, per calendar year, contributions in amounts ranging from a minimum single gift of \$50 up to a maximum or combined total for all gifts of \$2,000 for educational institutions and \$1,000 for cultural institutions. The match will be made as a donation from the company. Applications for amounts exceeding these totals are ineligible for matching and will not be carried forward.

## RECIPIENT ELIGIBILITY

Please review the following to ensure the institution receiving your gift is eligible.

Educational — Eligible recipients include pre-schools; elementary and secondary schools; collegiate-level, professional or technical schools; two-year, junior, community and four-year colleges and universities and graduate schools. Such institutions must be located within the United States, be tax-exempt, non-profit & non-proprietary, and be accredited or approved by a nationally recognized accrediting agency, a state department of education, a state university or operated under public control.

Cultural — Recognized cultural organizations and institutions open to and operated for the benefit of the general public, such as museums and centers of art, science and history; public libraries; botanical and zoological societies; public radio and television stations; community or professional performing arts organizations (including symphony, orchestras, opera, ballet, dance, theaters and choral groups) are eligible to receive matching gifts if they are tax-exempt, nonprofit organizations recognized by the Internal Revenue Service as institutions to which

contributions are deductible for income tax purposes. Such institutions must be located in the United States or one of its possessions, and must be administered by a trained professional manager. Both tax-supported and privately endowed institutions are eligible, as are foundations of associations which have tax-exempt status and which give all contributions received by them to eligible institutions outlined above, or which use funds entirely for the benefit of such institutions. Memberships considered to be contributions also qualify.

## CONSTRAINTS

No matching gifts will be given for tuition payments; fees for services; unpaid pledges; bequests; contributions to trusts; insurance premium payments; dues to alumni or other groups; subscription fees for publications; tickets for cultural or sports events; gifts of real or personal property; donations of time, talent or equipment; or donations to religious or political organizations. However, gifts to schools operated by religious organizations will be matched provided their primary purpose is educational. A&B will not match gifts to any organization which discriminates in any way that is inconsistent with its equal opportunity policies. Final determination of any institution's initial and continuing eligibility and participation will be made by A&B management.

## FORM OF GIFT

Gifts must be personal contributions made, not merely pledged, in cash or securities. Only securities with easily definable market values and which are immediately negotiable will be eligible. The closing market or trading price on the date of the gift will determine its value.

## DESIGNATION OR RESTRICTION OF GIFT

Donors may make unrestricted gifts, or they may designate their gifts for specific projects. A&B's matching funds will be unrestricted.

## FUNDING FOR MATCHING GIFTS

A&B will allocate a portion of its charitable funds for matching gift payments each year. Should eligible applications be received after available funds have been exceeded, they will be carried forward and considered in the ensuing calendar year unless additional funds are authorized.

DONOR -	Gift made to: _____
USE THIS	_____
SPACE	Amount: \$ _____
FOR YOUR	Date: _____
RECORDS	



PLEASE PRINT OR TYPE

APPLICATION PROCEDURE

Step 1. Donor (director, eligible employee or retiree) obtains a Matching Gifts application from the Company, completes the donor portion of the form (Step 1) and forwards it with his or her gift to the Recipient Institution.

Step 2. Within 45 days of the date of the gift, the Recipient Institution completes its portion of the form (Step 2), verifying that it meets the recipient eligibility requirements and sends the form to the A&B Matching Gift Program (address below).

Step 3. A&B verifies the Donor's eligibility (Step 3) and the Recipient Institution's eligibility. Matching gift checks are generally processed monthly and are sent directly to the Recipient Institution.

The Donor will be notified of the matching gift payment.

Address requests for information relating to the A&B Matching Gifts Program to: Alexander & Baldwin, Inc. - Matching Gifts P.O. Box 3440, Honolulu, HI 96801-3440 giving@abinc.com or fax 808-525-6677

STEP 1

DONOR SECTION: Please complete all of Step 1 and mail entire page to Recipient Institution.

A. Donor Information I am an eligible [ ] DIRECTOR [ ] EMPLOYEE [ ] RETIREE (check one) of:

Company, Subsidiary, Division

Print or Type Full Name

Department/Location

Home Address

Date of Employment Date of Retirement (if retiree)

City, State, Zip Code

Daytime Phone Number

B. Donor's Gift

I am pleased to enclose my personal gift of \$\_\_\_\_\_ or \_\_\_\_\_ shares of \_\_\_\_\_ stock which have a closing market or trading value as of this date of \$\_\_\_\_\_.

C. Gift Made To [ ] CULTURAL [ ] EDUCATIONAL (check one) Institution

Name of Institution

Date of Gift

Address

City, State, Zip Code

This institution is authorized to report this gift to Alexander & Baldwin, Inc. for the purpose of qualifying for a matching gift in accordance with the Matching Gifts program, by providing certification and forwarding the completed form to Alexander & Baldwin, Inc. Human Resource Dept., P.O. Box 3440, Honolulu, Hawaii 96801-3440 or fax 808-525-6677 or email giving@abinc.com

Donor's Signature

STEP 2

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RECIPIENT SECTION: Please complete and mail entire page to **Alexander & Baldwin, Inc. , P.O. Box 3440, Honolulu, Hawaii 96801-3440** or fax to **808-525-6677** or email to **giving@abinc.com**

A. VERIFICATION OF DONOR GIFT

This is to certify that the above described gift of \$ \_\_\_\_\_ was received on \_\_\_\_\_ .  
Date

B. RECIPIENT ELIGIBILITY AND CONTACT INFORMATION

We have reviewed the eligibility requirements of the Alexander & Baldwin Matching Gifts program described on this form (below) and certify that our institution meets these requirements.

_____ Name of Organization	_____ IRS 501(c) 3 EIN/TIN Number
_____ Address	_____ City, State, Zip Code
_____ Name and Title of Certifying Officer (print/type)	_____ Telephone
_____ Signature	_____ Date
	_____ Email
	_____ Website

RECIPIENT ELIGIBILITY

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DESIGNATION OR RESTRICTION OF GIFT

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STEP 3

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Donor Eligibility Verified:

Recipient Eligibility Verified:

_____ Signature	_____ Date	_____ Signature	_____ Date
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