



Charitable Giving Campaign

Every year, in the spirit of the holidays, AIFS initiates the Charitable Giving Campaign. AIFS will match every dollar donated by its employees, up to \$250 from now until **December 4, 2015 for donations made in 2015**. You can make a donation(s) to your favorite not-for-profit charities and provide HR with the proof of payment, or include a check to send along with the AIFS match (**\$25 minimum donation per charity**). Please complete both forms per donation below in its entirety and return to the HR department by **December 4, 2015**. Please include proof of non-profit status (501(c)(3)). Matching contribution will be made prior to the end of the year.

**Please use separate forms for each organization

Name:	Date:
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Non-Profit Organization/Charity (Please include address):
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Please be sure to attach proof that the charity is a non-profit organization.

Your Donation:	Total Match Funds (max \$250)
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Employee Signature: _____ **Date:** _____

HR Signature: _____ **Date:** _____

G/L# 771400-10-090

Please attach cancelled check or receipt of payment to the charity of your choice.

