

Abbott Fund Matching Grant Program

Incomplete Forms Cannot Be Processed

Matching grant requests can also be submitted online at www.abbottemployeesgive.com/match or www.abbottretireesgive.com/match if you are retired.

Your Information	-		
□ Active □ Retired			* = Required Information
Employee or Director First Name*	Middle Initial	Las	st Name*
UPI Number*	Dista		
	Division	Lo	cation/Site
Home Address*			
Email Address*		Ph	one Number*
What Is Your Method of Payment? Please note: Payment by credit card is available online only, Please choose one option below: Please choose one option below: Check Securities	ase visit www.abbottemploy	yeesgive.com/mat	tch or www.abbottretireesgive.com/match if you are retired,
Amount of Gift (Minimum of \$25)*			Date of Gift*
Amount to be matched (Minimum of \$25)*			
Organization Name*			
			Organization EIN
Organization Address*			Organization Phone Number ⁴
Designation		The ab	ove organization is a (check one):*
have attached proof of this donation* Yes No I certify that neither my family nor I will derive any direct or ing	lirect		Private School (K-12) Public School (K-12) College/University Graduate/Professional School Public Broadcasting Station Hospital
material benefit from this contribution, financial or otherwise. that my gift is a voluntary contribution, which fully complies wi guidelines of the Abbott Fund Matching Grant Program and do represent in any way a fee for a service or benefit. Any misrepresentation by me of the statements made herein will for rights to any future matching contributions. In addition, I certifi have not been nor will I be reimbursed by anyone for this contr I have read and understood the guidelines of the Abbott Fund Matching Grant Plan.	I certify th the es not orfeit my	ŭ	Fund/Foundation/Association that supports one of the above Mail completed form and proof of donation to: Abbott Fund Matching Grant Plan 100 Abbott Park Rd. Dept. 379, Bidg. AP6D-2 Abbott Park, IL 60064-6048 Email: beyondgiving@abbott.com Phone: (972) 393-6877
gnature*:	Da	ate:	

Abbott Fund Matching Grant Program

Matching grant requests can also be submitted online at www.abbottemployeesgive.com/match or www.abbottretireesgive.com/match if you are retired.

The purpose of the Abbott Fund Matching Grant Program is to encourage employees and retirees of Abbott and its subsidiaries to financially support eligible educational institutions, public broadcasting stations, and hospitals that meet certain criteria. Subject to the rules described below, Abbott Fund will match all such contributions on a dollar-for-dollar basis.

HOW THE PROGRAM WORKS

In order to be eligible for a match under the Matching Grant Program, an Eligible Participant must make a personal gift (by cash, credit card, PayPal, check, or transfer of securities having a quoted market value) directly to an Eligible Organization within the Limitation Period. Please note that in order to be matched, contributions by credit card must be made online at www.abbottemployeesgive.com/match or www.abbottretireesgive.com/match if you are retired.

ELIGIBLE PARTICIPANTS

To participate, you must be an active full-time or part-time employee or retiree of Abbott, or a current or retired director of the Abbott board. Retired employees include only those employees eligible to receive a pension benefit from the Annuity Retirement Plan or any pension plan maintained by a covered subsidiary, division, partnership, or joint venture of Abbott.

ELIGIBLE ORGANIZATIONS

Eligible nonprofit organizations must be located in the United States or one of its territories and be recognized by the IRS as a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code. Nonprofit institutions eligible to receive matching grants are limited to educational institutions, hospitals, public broadcasting stations, and funds, foundations and associations supporting the above, which meet the additional criteria below:

Educational Institutions

Educational institutions must be accredited by an appropriate U.S., regional, state or professional accrediting body. Eligible institutions are primary schools, secondary schools, two or four-year colleges, universities, graduate and professionals schools and academic, charitable or research programs sponsored and controlled by such colleges, universities and schools.

Ineligible items include (but are not limited to):

- Tuition
- Membership fees to alumni associations
- Dues and gifts to clubs (e.g., science clubs and fraternities/sororities)
- Scholarships where you choose the recipient
- All athletic-related programs, including: athletic scholarships, athletic associations and funds, and intercollegiate athletic clubs

Hospitals

Hospitals must be accredited by the Joint Commission on Accreditation of Health Care Organizations. Eligible hospitals are privately endowed and tax-exempt hospitals whose primary function is to provide diagnostics and therapeutic patient services for medical conditions.

Ineligible items include (but are not limited to):

- Personal medical bills (e.g., laboratory, hospital, and physician fees)
- Hospices, burn centers, extended care, clinics, and nursing homes

Public Broadcasting

Ineligible items include (but are not limited to):

Membership / Subscriptions fees

Supporting Funds, Foundations, & Associations

Funds, foundations, and associations whose sole purpose is to collect and transmit contributions to eligible educational institutions, hospitals or public broadcasting stations will also be eligible to receive a matching grant.

OVERALL INELIGIBLE CONTRIBUTIONS

- Overall items ineligible for a match include (but are not limited to):
- In-kind contributions, such as time, or real or personal property (excludes securities)
- Gifts made by or through community trusts or similar organizations, including charitable remainder trusts, or donor advised funds
- Cumulative gifts from several individuals reported as one contribution
- Gifts to or from private foundations, including family foundations
 - Gifts made to institutions from which the donee or donee's family will derive any direct or indirect material benefit, financial or otherwise
 - Gifts for disaster relief
 - Gifts to non-functionally integrated 509(a)(3) supporting organizations

LIMITATION PERIOD

Completed match requests must be received by the Abbott Fund Matching Grant Program processor within four (4) months of the date of the contribution. Match requests received after that time will not be honored. The Eligible Participant is responsible for ensuring the match request is received within the Limitation Period.

MINIMUM CONTRIBUTION AMOUNT

A charitable contribution must be at least \$25. For gifts of installments, each installment must be submitted on a separate form and meet the \$25 minimum gift requirement.

MAXIMUM MATCH AMOUNT

Abbott Fund will match contributions up to \$5,000 per Eligible Participant per calendar year. If an Eligible Participant makes several contributions, gifts will be matched in the order received, up to the \$5,000 maximum for the calendar year unless the Eligible Participant provides other instructions.

PROOF OF DONATION

All gifts must be accompanied by proof of donation. Proof of the donation can be in the form of a scanned copy of the receipt or a letter from the charity confirming the donation, copy of your check, or a screenshot of your online donation.

FORM SUBMISSION

The employee must mail this original application form and proof of the donation to:

Abbott Fund Matching Grant Program 100 Abbott Park Rd. Dept. 379, Bldg. AP6D-2 Abbott Park, IL 60064-6048

The matching grant provided by Abbott Fund will be designated for unrestricted support, unless the donor specifies otherwise. Eligible requests are processed, matched, and distributed on a quarterly basis (April, July, October, and January) to organizations.

For more information, please contact the Abbott Fund Matching Grant Program via email at <u>BeyondGiving@abbott.com</u> or by phone at (972) 393-6877.

ADMINISTRATIVE CONDITIONS

Abbott Fund reserves the right to interpret, apply, amend or revoke these guidelines at any time without prior notice. The policies and procedures described above are not conditions of employment nor are they intended to create or constitute a contract between Abbott Fund and any one or all of the Eligible Participants. Abbott Fund also reserves the right to request additional information from an Eligible Organization (e.g., requesting an IRS determination letter from a supporting organization that indicates the type of supporting organization) at any time without prior notice.