

NOTE: This form is intended to be used by individuals who do not have access to My Compass.
If you have access to My Compass, go to the Alliant Energy Foundation Website and click on the link to the "Volunteer Grant Application."

INSTRUCTIONS:

1. Refer to Page 2 for Alliant Energy Volunteer Program Guidelines.
2. Complete the entire form (including Parts 1, 2 and 3). Be sure to answer all questions and check the appropriate boxes where noted.
3. Make a copy of the completed form (for your records) and send along with a copy of the organization's tax-exemption letter (see Guidelines on Page 2) to:
Alliant Energy Foundation, Attn: Volunteer Coordinator, P.O. Box 77007, Madison, WI 53707-1007
4. Return the form no later than Aug. 31.
5. Once the form has been reviewed and approved, the Alliant Energy Foundation will issue a check (in October of each year) to the organization listed in Part 3 and send that check directly to the employee/retiree volunteer listed in Part 1. The employee/retiree is responsible for delivering or sending the check to the organization.

PART 1 - VOLUNTEER INFORMATION				
Volunteer Name		Employee Type <input type="checkbox"/> Regular <input type="checkbox"/> Retiree		Home Phone No. ()
E-Mail Address	Home Address	City	State	Zip Code
Complete following section, if current employee.				
Employee No.	Work Location	Department	Work Phone No. ()	

PART 2 - HOURS VOLUNTEERED		
Month/Year	Name(s) of Organization(s)	Total No. of Hrs./Month
<i>July</i>		
<i>August</i>		
<i>September</i>		
<i>October</i>		
<i>November</i>		
<i>December</i>		
<i>January</i>		
<i>February</i>		
<i>March</i>		
<i>April</i>		
<i>May</i>		
<i>June</i>		
TOTAL HOURS		

Grants are awarded, based on a participant's eligible volunteer service through June 30. Please check the box that corresponds with the "Total Hours" and complete Part 3:

50 to 149 volunteer hours: \$100 grant to any one eligible recipient, or

150 to 199 volunteer hours: \$300 grant to any one eligible recipient, or

200+ hours: \$400 grant to any one eligible recipient.

PLEASE NOTE:
In order to recognize the efforts of Alliant Energy employees and retirees, promote the volunteer program and help to increase participation, we may sometimes publicize (in internal publications, news releases or advertisements, for example) the names and volunteer activities of those who participate in the program.

If you would prefer not to have your name used in these communications, please check here:

I certify that the above information is correct and that I have volunteered for the named organization(s) during the period stated. I will receive no material benefits from this volunteer grant. I further certify that I have read and understand the program guidelines.

Volunteer Signature	Date
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Volunteer Name	Employee Type <input type="checkbox"/> Regular <input type="checkbox"/> Retiree	Home Phone No. ()
PART 3 - ORGANIZATION INFORMATION		
My volunteer service detailed in Part 2 qualifies for a grant totalling (check one): <input type="checkbox"/> \$100 <input type="checkbox"/> \$300 <input type="checkbox"/> \$400		
I understand that only 501(c)(3) tax-exempt organizations are eligible to receive this grant. It is my intent that my volunteer grant be given to the following tax-exempt organization. A copy of the organization's 501(c)(3)-determination letter from the U.S. Department of Treasury/Internal Revenue Service is submitted with this application.		
Name of Organization		
Address	City	State Zip

ALLIANT ENERGY FOUNDATION VOLUNTEER PROGRAM GUIDELINES

HOW TO PARTICIPATE

Volunteer and keep track of your time between July 1 and June 30 each year. Then, simply complete, sign and submit the Volunteer Program Tracking Form and Grant Application to the Alliant Energy Foundation office by Aug. 31. Be sure that the organization you wish to receive your grant is an "eligible recipient" (as noted below), and be sure to include a copy of that organization's Internal Revenue Service tax-exemption letter with your application.

ELIGIBLE PARTICIPANTS

The Alliant Energy Foundation will award grants in recognition of volunteer service by:

- (1) active* full- or part-time employees of Alliant Energy and its subsidiaries, and
- (2) retirees of Alliant Energy or one of its predecessor companies.

** Participants must be on the company's payroll as of June 30 and complete the appropriate paperwork by Aug. 31 to be eligible. If an employee voluntarily terminates employment with the company prior to the grant being paid, he/she is no longer eligible to participate and forfeits any grant earned from his/her volunteer service. Employees who involuntarily leave the company through a position elimination, reduction in force, or company-sponsored voluntary separation program, will be subject to special guidelines.*

QUALIFIED APPLICATIONS

Grants will be awarded in the name of an eligible participant (or anonymously, if the participant chooses) based on the total number of hours volunteered during the 12-month period between July 1 and June 30:

- 50 to 149 volunteer hours = one \$100 grant to any one eligible recipient, or
- 150 to 199 volunteer hours = one \$300 grant to any one eligible recipient, or
- 200+ volunteer hours = one \$400 grant to any one eligible recipient.

ELIGIBLE RECIPIENTS

To receive a grant through this program, the organization must be eligible to receive a grant according to the guidelines established by the Alliant Energy Foundation Board of Directors. This includes federal tax-exempt 501(c)(3) non-profit organizations or governmental units (e.g., school, volunteer fire department, etc.) in the United States.

The Alliant Energy Foundation will not give volunteer grants to religious institutions such as churches, synagogues, temples or other houses of worship, or to any organization whose main purpose is to promote a specific faith, creed or religion and/or direct resources to advocate for a specific ideology. However, the hours that an eligible participant volunteers for those types of organizations can be counted.

INTERPRETATION OF THE PROGRAM

Any questions regarding the interpretation, application or administration of the provisions of this program should be directed to the Foundation staff at 1-800-255-4268, Ext. 458-5545, or by e-mail at joannhealy@alliantenergy.com.

The Board of Directors of the Alliant Energy Foundation is the final authority and reserves the right to determine the eligibility of any grant application and recipient.

SUSPENSION OR TERMINATION OF THE PROGRAM

The Alliant Energy Foundation may modify, suspend, revoke or terminate the Volunteer Program at any time.