



Local Event Donor Form

Step 1. Complete required donor information.

Dept or Office Name: _____

Region/Office Code: (3 Digits) _____ Dept Code: (4 Digits) _____

Office Address: _____

City, State, Zip: _____

Contact Name: _____ Contact Phone: _____

Description of Event: _____

Step 2. Choose where to give. Designate your charitable organization(s) and amount (s) of your gift(s). Add the amounts for each charity together to determine the sum of all donations.

1. Organization Name: _____ Code: _____

Address: _____

City, State, Zip: _____

Phone: _____ Amount for this charity \$ _____

2. Organization Name: _____ Code: _____

Address: _____

City, State, Zip: _____

Phone: _____ Amount for this charity \$ _____

Sum of all donations \$ _____

Step 3. Payment – Attach a cashiers check or money order made payable to The Giving Campaign.

Step 4. Send your contribution.

Send the completed Local Event Donor Form and donation directly to:

Charitable Pledge Processing
Attn: The Giving Campaign
2515 Walmer Ave.
Norfolk, VA 23513

Thank you for holding a local event for The Giving Campaign.