

Volunteer Grants

Volunteer Grants turn your volunteer hours into cash for charitable causes. As an employee, you may request a matching gift of up to \$1,000 per year on behalf of a qualifying 501(c)(3) public charity with which you volunteer.

PROGRAM GUIDELINES

To receive a Volunteer Grant:

- ◆ Volunteer on your own time, outside of work hours. You must not receive pay or any other form of compensation for your services.
- ◆ Volunteer hours will be awarded on a sliding scale of \$20 per hour.
- ◆ Volunteer a minimum of 5 hours for a \$100 donation or a maximum of 50 hours for a \$1,000 donation.

Matching Grants

When you support qualifying 501(c)(3) public charities, the American Water Charitable Foundation will match your donation. Matching Grants double your contributions to qualifying organizations.

PROGRAM GUIDELINES

To receive a Matching Grant:

- ◆ Donation must be a personal contribution made directly to the organization and in the form of cash, check, credit card, or marketable security.
- ◆ Donations to religious or political organizations, in-kind gifts and fundraising will not be matched.
- ◆ Contributions will be matched in an amount not less than \$25 and not more than \$1,000, in the aggregate, in a calendar year.

In addition to 501(c)(3) public charities, many K-12 schools, colleges and universities are also eligible.

All active, full-time employees of American Water and its subsidiaries, as well as members of the board of directors, are eligible to participate to a maximum of \$1,000 per calendar year. This can include participation in the volunteer grant or matching grant programs, or any combination thereof, to the \$1,000 limit per employee. Applications are accepted on a rolling basis, but processed and matched quarterly (due 3/31, 6/30, 9/30, 12/31).

Matching Grants and Volunteer Grants are awarded on a first-come, first-served basis from a pool of funds established annually by the Foundation Board of Trustees. The Foundation reserves the right to suspend, amend or terminate the grant program at any time without notice. An organization's eligibility for a matching gift is subject to the final discretion of the American Water Charitable Foundation Board, which reserves the right to deny a grant for any reason.

HOW TO GET STARTED:

- ◆ Employee completes Part I of the Volunteer and Matching Grant application (fillable pdf).
- ◆ Save the form and send via email or regular mail to the public charity you support to complete Part II.
- ◆ Upon completion, the organization submits completed application to awcf@amwater.com. Applications may also be mailed to American Water Charitable Foundation, 1025 Laurel Oak Road, Voorhees, New Jersey, 08043. For questions, please contact Foundation Secretary Carrie Necky, 856-309-4802 or email awcf@amwater.com.