



Human Resources

We are not measured by how much we give, but rather our willingness to give.

Our new Astellas Giving and Matching Gift Program is yet another way we are changing tomorrow. **StarGIVING** provides all Astellas US employees, including ARIA, Urogenix, AVM, APM, and Agensys employees an opportunity to make a difference for three different charitable organizations.

Astellas will match employee's contributions dollar for dollar to Starlight Children's Foundation, Habitat for Humanity, and American Red Cross.

Step 1: Select your charity.



www.starlight.org



www.habitat.org



www.redcross.org

An employee may contribute to one or all three of these charitable organizations.

Step 2: Select an option. (There is no annual maximum contribution.)

Option 1 – Payroll Deduction
(Minimum contribution is \$2/week or \$10/month.)



\$

\$

\$

OR

Option 2 – One-Time Donation
One-time check donation.
Make check(s) payable to your charity.

**Step 3: Fill out the employee section on the following page.
Send to Astellas' payroll department.**



Human Resources

Please print.

Employee Name

Home Address

City

State

Zip

I authorize Astellas to make the appropriate payroll deduction from my pay on a post-tax basis as indicated on this form.

Signature

Date

Payroll Deductions: Complete the form and send it to Astellas' payroll department for processing. Employees can give to one or more charities via payroll deduction.

- Minimum donation per charity is \$2/week or \$10/month
- No maximum
- Employees can elect one, two or three charities and a dollar amount for each charity
- Employees can elect to start, stop or change their donation by completing the form at any time; payroll will make the change as soon as administratively possible
- Contributions will be made in the month/week of an employees' separation date, assuming money is available

One-Time Donation:

- Complete the form above and send it along with your check to Astellas' payroll department for processing

Other Information:

- Please note that contributions are made on an after-tax basis. If you contribute via payroll deduction, your donations will appear on your W-2 reflecting your contribution. If you contribute a one-time donation via check, please retain a copy of your cancelled check for tax purposes. The Company match will be made on an annual basis (fiscal year) up to a maximum of \$500,000. Eligible gifts made prior to the date of separation will be matched according to the terms of the program. Astellas reserves the right to suspend, terminate, or amend this program at any time without notice.