

PART A: DONOR SECTION

Please complete date of gift, amount of gift, recipient, your name and complete home address below. When your gift has been matched, this section will be returned to you as receipt of your gift. All records of your contributions will be held in confidence.

Date of Gift: _____ Amount: _____

Recipient: _____

Employee's Name: _____

Home Address: _____

City, State, Zip: _____

Location: _____ Loc#: _____



We acknowledge that your contribution to the educational institution you have designated has been matched under the Educational Matching Gifts Program in the amount of:

\$ _____

Vice President-Human Resources
Building Materials Holding Corporation

PART B: DONOR DATA

Employee's Name: _____

Home Address: _____

City, State, Zip: _____

Home Phone: _____ SS#: _____

Location: _____ Loc#: _____

Date of Hire: _____

Attended Institution: _____ Yes ___ No

Name of Eligible Institution: _____

Amount of Gift (min. \$25): _____ Date of Gift: _____

Form of Gift: _____ Cash _____ Check _____

PART C: INSTITUTION VERIFICATION

I hereby certify receipt of the gift described herein, the eligibility of this institution and the use of these funds for educational purposes only.

(Signature of Financial Officer)

(Print Full Name and Title)

(School or Accredited Institution)

Mailing Address: _____

City, State, Zip: _____

Date: _____ Please return completed folder to :

Attn: Vice-President-Human Resources
Building Materials Holding Corporation
PO Box 70006
Boise, ID 83707-0106



**EDUCATIONAL
MATCHING GIFTS
PROGRAM**



*Committed to
Building for the Future*

THE PROGRAM

Building Materials Holding Corporation's Educational Matching Gifts Program provides an opportunity for qualified employees to join the company's continuing effort to provide financial assistance to educational institutions. Under the program, contributions made to eligible institutions will be matched by the company, subject to the conditions of this program.

TERMS OF THE PROGRAM

Building Materials Holding Corporation will match, on a dollar-for-dollar basis, your personal contributions of at least \$25 each to eligible institutions of higher learning

—up to \$1000 per employee or director for each calendar year.

Your gift must be in cash, check, or marketable securities. It must be paid, not merely pledged. If you give securities, they will be valued at the last sale or the published bid price on the date of your gifts.

The company will not match the following: gifts made by non-employee spouses; bequests, insurance premiums; payments in lieu of tuition; amounts payable as subscription fees for publications; dues or gifts payable to national or local alumni groups that are not distributed to the affiliated educational institutions; gifts for non-scholastic programs (i.e. athletics or stadium construction); payments to satisfy any legal obligation; gifts intended to fulfill pledges, tithes or other religious-related commitments; other payments not received as gifts by an eligible institution.

HOW TO QUALIFY

You qualify for this program if you are:

- a regular, full-time (35+ hours per week) employee of Building Materials Holding Corporation
- a member of the Board of Directors of Building Materials Holding Corporation

THE SCHOOLS YOU HELP

Institutions eligible to receive matching gifts include elementary and secondary institutions, schools for the disabled and public or private colleges and universities which:

- are located in the United States, and
- are accredited by a nationally recognized regional or professional association or agency and
- are recognized by the Internal Revenue Service as educational institutions to which tax-deductible contributions may be made.

You may give to an alumni fund, foundation or association that has a tax-exempt status and collects funds for an eligible institution. However, the check must be made payable to the school.

HOW YOUR GIFT WILL BE MATCHED

You simply fill out Part A and Part B on the back of this brochure and send the ENTIRE FOLDER with your contribution to the school you select. The school will certify your contribution and return to Building Materials Holding Corporation.

To be eligible for matching, your gift must be acknowledged by the institution and Part C received by Building Materials Holding Corporation within 90 days of the date of your gift.

After verification by Building Materials Holding Corporation that your contribution qualifies for matching, a check will be sent directly to the institution.

WHAT THE SCHOOL DOES

To verify eligibility of the institution and certify receipt of your gift, a financial officer of the institution must fill out Part C and return the entire brochure to the Vice President of Human Resources--Building Materials Holding Corporation.

Building Materials Holding Corporation reserves the right to suspend, amend or terminate this program at any time. Interpretation, application and administration shall be determined by Building Materials Holding Corporation and its decisions will be final.

The future of America lies in a quality education. It is imperative that educational institutions receive financial support from individuals as well as the business community. Building Materials Holding Corporation is committed to supporting education through matching gifts to qualified institutions.

With this matching gift, we are proud to join with our employees in contributing to the strength and spirit of American education.

