#### **Purpose of the Program**

The purpose of this program is to give the employees of Ball Corporation ("Ball") a say in where Ball makes its charitable contributions, and in so doing to encourage the involvement of Ball employees in worthwhile charitable endeavors. Under this program, Ball will match personal cash gifts of eligible contributors to organizations that meet the requirements of eligibility set forth below.

#### **Eligible Contributors**

Regular salaried and hourly paid employees of Ball are eligible to participate in this program of matching gifts.

Persons eligible to have gifts matched by Ball include current full-time employees and directors.

#### **Eligible Organizations**

The contribution must be made to an organization recognized by the U.S. Internal Revenue Service (IRS) as an organization to which tax-deductible contributions may be made, as described in Section 170(c) of the Internal Revenue Code. It must have either a 501(c)(3) tax-exempt status with the IRS or be an eligible government unit. Gifts to Canadian registered charities for which a tax credit can be claimed are eligible for a match.

Contributions to the United Way are not eligible for a match, though gifts to individual United Way agencies may be eligible.

Contributions to churches or gifts used directly or indirectly for religious or political purposes are not eligible for a match.

Contributions to personal or family charitable trusts are not eligible for a match.

Contributions to higher education institutions should be made under Ball's Matching Gifts Program for Higher Education and not under this program.

## **Qualifying Gifts**

The minimum amount matched will be a gift of \$50.

The maximum amount matched will be a gift of \$1,500.

Each eligible donor may have two gifts matched per year. The amount of the total match per year for any eligible donor is \$1,500.

Contributions must be made from the personal funds of the eligible donor and must be made in cash or credit card. Nonmonetary contributions are not eligible for a match.

Ball will not match bequests or gifts of articles, regardless of value, dues or payments to funds not made as direct contributions to eligible institutions. Ball's match is not to be used for tuition payments or any costs related to a named student of the institution.

## **Rules and Procedures**

The matches will be made quarterly. Documentation of eligible gifts received by the end of each calendar quarter (March 31, June 30, September 30 and December 31) will be matched in the month following the close of the quarter.

The rules and limits for this program are separate from and in addition to the rules governing Ball's Matching Gifts to Higher Education Program.

For the purpose of this program, a contribution made by an eligible contributor in the name of his or her spouse will be treated as though made in the contributor's name.

#### Amendment, Suspension or Discontinuance

Program guidelines are subject to change without notice. In all cases, Ball is the final approving authority for all gifts submitted for matching payments. Ball reserves the right to decline to match any request submitted.

#### **Contribution Instructions**

Simply fill out the donor's portion of this form and mail the entire folder with your contribution to the organization of your choice. When your gift is received, an official of the organization will complete the remaining section of your form and return it to Ball.

## Notice to Certifying Officer



Ball Corporation 10 Longs Peak Drive, Broomfield, CO 80021-2510 <u>Reply to</u>: P.O. Box 5000, Broomfield, CO 80038-5000

## Dear Certifying Officer:

If this matching gift request meets eligibility requirements, your institution will receive a contribution from Ball Corporation. In order to receive a matching contribution, an authorized representative must certify that your organization meets the requirements outlined in this folder and completely fill out the recipient portion of this form.

Thank you.

## **Donor Application**

#### Donor:

Full name

Complete <u>all</u> sections of this panel and **mail the entire folder**, with your check to the organization of your choice. Please print clearly.

Ball work location Work telephone number					
City	State	ZIP			
Employee Number					
Organization of yo	ur choice				
Address					
City	State	ZIP			
\$					
Gift of					
Date of gift					
Name(s) in which	contribution is given				
Signature					

## **Recipient Certification**

#### **Recipient Organization:**

1. Please complete all sections in order for Ball to match this gift and send to:

Corporate Relations Ball Corporation P.O. Box 5000 Broomfield, CO 80038-5000

2. As an authorized officer, I certify that the organization named in the Donor Application meets the qualifications outlined in this folder and did not provide any goods or services, such as tuition or memberships, in exchange for this gift. I received the described gift on:

Date	Name of organization
2 0.10	i anie ei eiganizatien
Address	
City	State ZIP
IRS tax exempt identificat	100:501(c)(3)
	Other:
Taxpayer ID Number (TIN	J):
	·
Name and Title of Certifie	r

Signature
Does your organization accept VISA? 
Yes
No
Fax number:
Phone number:

THIS SECTION TO BE COMPLETED BY BALL FOR VISA PAYMENTS FOR BALL'S MATCH Exp. /

\$

⊅ Amount

Authorized Signature for Ball

# Matching Gifts to Qualified Non-Profit Organizations Program



Ball	Corporation
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