

Dollars for Doers

at C&S Wholesale Grocers

Program Brochure



C&S
Wholesale
Grocers

COMMUNITY INVOLVEMENT MISSION

C&S Wholesale Grocers supports initiatives to stop hunger and to promote the health and enrichment of communities that are homes to our employees and facilities.

VOLUNTEER PROGRAM MISSION

C&S Wholesale Grocers is committed to helping our communities and neighbors by providing encouragement, funds and opportunities for our Associates to give of themselves, their skills, energies, and their time.

PROGRAM DESCRIPTION



C&S Wholesale Grocers has a great reputation for the support we give to our communities. One way the company gives back is through its Dollars for Doers Program.

Dollars for Doers at C&S “follows the lead” of our employees’ volunteer involvement in community organizations. Through this program, C&S makes modest financial contributions to eligible nonprofit groups based on the amount of time a C&S Associate volunteers. The result is that the organization and the community benefits twice: once from the C&S Associate’s contribution of time and talent and again from a C&S donation.

Dollars for Doers are awarded for many types of volunteer activities including teaching people to read, serving as a volunteer firefighter, delivering meals to seniors, leading a scout troop, helping at a local soup kitchen, and many other kinds of projects that strengthen communities.



HOW DOLLARS FOR DOERS WORKS

- Volunteer hours add up to dollars for the organization to which time is donated. C&S Associates may apply for Dollars for Doers funds for the nonprofit organization after **volunteering a minimum of 25 hours.**

The C&S donation is \$1 for each hour of volunteer service; provided the Associate completes at least twenty five hours of service.

- C&S Associates who volunteer may apply **once per year** for a donation on behalf of **one** qualified organization per year.
- Volunteer hours accumulate during the calendar year (Jan. 1 to Dec. 31) but may not be carried over from year to year.
- Associates must be employees of C&S during all hours of volunteer participation for such volunteer hours to be eligible for the Dollars for Doers program.
- Dollars for Doers paperwork can be submitted any time, but must be received at C&S by Dec. 31st.
- Checks are issued in January and June directly to the nonprofit organizations.
- **\$1,000 maximum Dollars for Doers donation per year per Associate.**

C&S DOLLARS FOR DOERS VOLUNTEERS:

- Full or part-time Associates of C&S Wholesale Grocers are eligible to apply. Newly hired Associates can start accumulating hours immediately.
- Associates must be employed by C&S at the time when Dollars for Doers checks are issued.
- More than one C&S Associate can apply for Dollars for Doers funds for the same organization.

ELIGIBILITY

Organizations that qualify for C&S Dollars for Doers include:

- Nonprofit community agencies classified under Section 170 (c) of the Internal Revenue Code as charitable, social welfare, health, medical, educational or cultural, and certified as tax exempt under IRS 501 (c) 3.
- Public or private schools.
- United Way member agencies.

Ineligible activities:

- Volunteer participation for fund-raising activities such as runs, walk-a-thons, bike-a-thons, golfing and other types of sporting events/tournaments, etc.
- Travel time.
- Community service through C&S Make A Difference Day.

Ineligible organizations:

- Houses of worship and organizations established for religious, political or special interest purposes.
- Veterans, fraternal or social organizations under Section 501 (c) 4, i.e. Rotary, Kiwanis, Masons, Elks.
- Professional associations under Section 501 (c) 6, i.e. chambers of commerce, trade associations.
- Project Graduation and Jr./Sr. Prom celebrations and activities.

Note:

If a C&S Associate’s volunteer service is coordinated by one of the above types of organizations, but this Associate works directly for an eligible nonprofit agency, that agency may receive a Dollars for Doers donation. For example, if you volunteer for an emergency food pantry at a church, the food pantry is eligible to receive a donation.



HOW DO I APPLY?

The C&S Volunteer completes Part 1 and sends the entire form to the nonprofit organization.

The recipient organization completes Part 2 and forwards the completed form with a copy of the 501(c)3 tax exemption letter to:

**Director of Corporate Giving
C&S Wholesale Grocers, Inc.,
7 Corporate Drive,
Keene, New Hampshire 03431**



C&S Wholesale Grocers, at its sole discretion, reserves the right to decide whether a Dollars for Doers donation will be made and to change or withdraw this program without notice. The interpretations and administration of the provisions of the program are determined by C&S Wholesale Grocers.



C&S DOLLARS FOR DOERS APPLICATION

PART 1: C&S Associate Volunteer

C&S Wholesale Grocers Dollars for Doers Program
Complete Part 1. Then **send the entire form** to the nonprofit organization for which you volunteer.

(Please print)

C&S Associate / Volunteer Name: _____

Social Security Number (required): _____

Street Address: _____

City/State/Zip: _____

Daytime Phone: _____

Evening Phone: _____

C&S Location/Division: _____

Position: _____

Recipient Organization: _____

Dates of Service: _____

(This year, between Jan.1 and Dec.31)

Total Hours of Service: _____

(This year, between Jan.1 and Dec.31)

Name of nonprofit organization and your specific volunteer activities.

Please indicate if you serve on the Board or a committee of the organization:

I certify that the information submitted is correct and that no payment or other remuneration is accruing to me. I authorize the nonprofit organization named above to release this form to C&S Wholesale Grocers to apply for a Dollars for Doers donation. I authorize C&S Wholesale Grocers to publish my name as Dollars for Doers volunteer.

Associate/Volunteer Signature: _____

Date: ___/___/___

Optional:

Please share details about your volunteer service to this organization (what you did, why, what you learned, and how you made a difference):

PART 2: ORGANIZATION APPLICATION



Complete Part 2. Send the completed application **with a copy** of your organization's IRS 501 (c)3 tax exemption letter:

Director of Corporate Giving,
C&S Wholesale Grocers, Inc., 7 Corporate Drive,
Keene, New Hampshire 03431

(Please print)

Organization: _____

Street Address: _____

City/State/Zip: _____

Phone: _____

E-mail and web address: _____

As an authorized officer/representative of this organization, I certify that the above applicant has volunteered the number of hours stated, that no payment or other remuneration is accruing to the volunteer and that our organization is a nonprofit, tax-exempt organization under the terms of Section 501 (c)3 of the Internal Revenue Service. We authorize C&S Wholesale Grocers to publish and use the name of our organization and C&S volunteers.

Name of person submitting form: _____

Title: _____

Signature: _____

Date: ___/___/___

We'd like to understand how having a volunteer from C&S has helped your organization and the work you do in the community. Please jot us a note below to let us know: