

***Climax Portable Machine Tools, Inc. Charitable Contributions  
Member Contribution Matching Program  
Donation Application Form***

**Employee Information**

Name: \_\_\_\_\_ Team: \_\_\_\_\_ Date: \_\_\_\_\_

**Recipient Organization Information**

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Web Site (if available): \_\_\_\_\_

Amount I Donated: \$ \_\_\_\_\_

(Climax will match 100% of this donation up to \$200 per person annually, until budgeted funds are exhausted)

***Please attach your receipt, or a copy of the cancelled check for the donation you made.***

1. Please provide a document showing the organization's name & address. (This can be the flyer for the particular school program, a print-out of the "Contact Us" page from the Organization's web site, or a copy of their phone book ad (as long as it shows the organization name & address).)
  
2. Briefly describe the organization or program (if not described in the document you have attached).
  
3. Please tell us how the dollars contributed would be used.
  
4. We would like to recognize our members making charitable donations through the matching program. May we use your name? (circle one)  
  
Yes                      No
  
5. I certify that the organization is a nonprofit organization, and that it complies with the "Guidelines for Recipient Organizations and/or Programs" as described in the Climax Portable Machine Tools Corporate Giving Program.

Signed: \_\_\_\_\_ Printed Name: \_\_\_\_\_

***Approved, and submitted for payment by VMV Committee on (Date) \_\_\_\_\_***

## ***Guidelines for Recipient Organizations and/or Programs:***

1. Organization falls into one of the “Charitable Giving Categories” listed.
2. Organization is a registered nonprofit organization, and contributions are tax-deductible under the Internal Revenue Code
3. Organization is not a political organization, a campaign for public office, or an organization whose primary purpose is to influence legislation.
4. Organization does not discriminate on the basis of race, color, religion, religion, gender, sexual orientation, national origin, age, disability, or veteran’s status.
5. Organization may be religious in nature, but services provided to its recipients should not have “strings attached.” In other words, not mandated to attend religious services as a condition of receiving food, treatment services, or shelter.
6. Donation is not in exchange for any goods or services
7. Donation is not for school projects that are not curriculum-related
8. Donation is not for any kind of contest, trip, or tour

## *Charitable Giving Categories*

**In keeping with our original Contributions Charter, and in line with our company values, the recipients of our charitable giving should fall under one of the following categories:**

- 2) **Human Assistance:** Organizations with survival in mind. These organizations provide food, shelter, clothing, transportation, life enhancement, and/or mental health services.
- Examples include:*
- Shelters for the homeless or victims of abuse (Henderson House, Juliette's House, Bradley-Angle House, Raphael House, etc.)
  - Food banks (The Arc, Loaves & Fishes, Oregon Food Bank)
  - Housing programs (Habitat for Humanity, etc.)
  - Senior Citizen Services
  - Special Olympics
  - Veterans Groups
- 3) **Community Development:** Organizations that provide enhancements to our community
- Examples include:*
- Youth & Family Services
  - Library Fund
  - Police Department
- 4) **Education:** Organizations that promote education in all forms, and for all age groups, and who improve the skills of the community as a whole.
- Examples include:*
- Schools
  - Business/School Partnership programs
  - Child Safety Fairs
- 5) **Youth Activities:** Organizations that improve the safety & quality of life for youth.
- Examples include:*
- Boys & Girls Clubs
  - Boy & Girl Scouts
  - YoungLife
  - Youth sports programs