

DayMen US Matching Gift Program

Overview

DayMen US’s on-going commitment to social causes and environmental conservation has led to the establishment of the **Employee Matching Gift Program**. The **Employee Matching Gift Program** offers employees a way to double their donation dollars to the causes that are important to them. By recognizing and supporting causes which are of personal interest to our employees, we hope to encourage our employees to increase their annual donations by taking advantage of this wonderful opportunity.

How it works:

As a benefit to all regular full-time employees, DayMen US will match any qualifying gift amount annually from \$25 and up to \$1000 per employee to a qualified non-profit organization.

Part I: Guidelines

The following organizations/donations are eligible to receive matching gifts from DayMen US. All must be tax exempt under section – 501(c) 3:

Eligible Organizations/Donations	Ineligible Organizations/Donations
<ul style="list-style-type: none"> • Environmental organizations • Accredited educational institutions, including primary, secondary, technical, and specialized schools, universities, and graduate and professional schools • Community and civic organizations, such as the Lions Club or Rotary Club • Arts and cultural organizations • Hospital and healthcare agencies • Social service organizations or charitable organizations that are nonprofit, for example, soup kitchens, the American Red Cross, the American Cancer Society, and the American Diabetes Association • The United Way 	<ul style="list-style-type: none"> • Religious, political, or fraternal organizations • Athletic booster clubs or athletic scholarships • Gifts solely for religious payments, tuition payments, or membership fees to alumni associations • Dues to clubs, such as the Lions Club or the Rotary Club • Subscription fees for publications • Payments to institutions in return for benefits or services • Gifts for the private benefit of specified individuals • Minimum and Maximum Gifts • Gifts that are collections for walk-a-thons, fund-raising activities, etc.

Gift Criteria: To qualify for a matching gift, the employee’s gift must meet the following conditions:

- 1 .The gift must be an actual donation, not just a pledge.
2. The gift must be made directly to the eligible organization.
3. The company’s Matching Gift Form must be used. (Donations made near the end of year require all completed paperwork (Part II and III and W-9) returned to Plan Administrator by January 31st of the next year to be eligible for company match in the current year).