## John Deere Foundation
### Employee Matching Gift Program

#### SECTION 1: To Be Completed by John Deere Employee and sent to school/organization or KickStart

**Employee Information**
- **Name:** ____________________________
- **Employment Status:**
  - __Salaried Full-Time__
  - __Salaried P.E.P__
  - __Production Full-Time__
- **Home Address:** ____________________________
- **John Deere Telephone Number:** ____________________________
- **John Deere E-mail:** ____________________________
- **John Deere Unit:** ____________________________
- **Employee Number:** ____________________________

**Organization Information**
- **Name:** ____________________________
- **Organization Type:**
  - __Educational__
  - __KickStart__
- **Address:** ____________________________
- **Gift Information**
- **Gift Amount:** ____________________________
- **Date of Gift:** ____________________________
- **Form of Payment**
  - __Check/Cash__
  - __Credit Card__
- **Purpose for Gift:** ____________________________

**Contributor Certification:** I certify that at the time of this gift I qualify as an eligible employee for this program. I also certify that this gift is my personal contribution and that it meets all of the conditions stated in the Program document, including the stipulation that neither I nor any member of my family nor any individual I designate has received or will accept a benefit of more than nominal monetary value in return for or as a result of this gift or the match by the John Deere Foundation.

**Your Signature:** ____________________________  **Date:** ____________________________

#### SECTION 2: To be Completed by Recipient Organization and sent to John Deere Foundation

**Organization Information**
- **Name:** ____________________________
- **Address:** ____________________________
- **Authorized Financial Officer:** ____________________________
- **Contact Telephone:** ____________________________
- **Contact E-mail Address:** ____________________________

**Gift Information**
- **Gift Amount:** ____________________________
- **Gift Date:** ____________________________

**Organization Certification:** I certify that our organization has received the gift from the individual named above. I also certify that the gift and the John Deere Matching Gift will be used for the maintenance and support of our organization, and that we have not provided nor will provide any benefit of more than nominal monetary value to the donor or to any individual he/she may otherwise designate. I further certify that our organization meets the provisions specified by the John Deere Foundation Employee Matching Gift Program.

**Signature:** ____________________________  **Date:** ____________________________

**Please submit completed form to:**
John Deere Foundation Matching Gift Program
Deere & Company
One John Deere Place
Moline, IL  61265

Additional program information is available at:  [www.JohnDeere.com/MatchingGift](http://www.JohnDeere.com/MatchingGift)

April 2008
John Deere Foundation
Employee Matching Gift Program

Both Deere & Company and the John Deere Foundation actively support a broad variety of education, community and charitable organizations. The John Deere Employee Matching Gift Program (the Program) is designed to encourage employee charitable contributions by matching all or a portion of their donations to qualifying organizations. This program was introduced, 3 March 2008, for employee donations made on or after that effective date.

Employee Eligibility
The following active John Deere employees are eligible to participate upon completing one year of continuous service:

- Full-time salaried employees
- Salaried employees in the Part-time Employee Program
- Full-time wage employees

Eligible employees must be actively working at the time of their donation to qualify for the Program.

Eligibility does not extend to the following:

- Student employees
- Part-time employees other than salaried employees in the Part-time Employee Program
- Employees of non-wholly owned subsidiaries
- Spouses, surviving spouses and other family members of employees
- Retirees

Match Terms
The Program is funded and administered through the John Deere Foundation, subject to these terms:

- Match – 1:1
- Maximum match – $1,000 U. S. dollars per employee, per John Deere fiscal year, ending 31 October
- Minimum match – $50 U. S. dollars per organization
- Multiple donations per employee – allowable, subject to minimum and maximum
- Multiple donations by one employee will be processed in the order they are received.

Qualifying Organizations
The Program will match donations to the following:

- Two-year and four-year public and private colleges and universities accredited by a major regional accreditation organization
- Tax-exempt college and university foundations, with the requirement that the employee donation and match are used to support educational objectives.
- KickStart (www.kickstart.org) – the John Deere Foundation signature partner

Match Payment Requirements
To qualify for a Program match, employee gifts must:

- Be paid before a match is paid – pledges do not qualify
- Be paid in cash, by check or credit card
- Qualify as a deductible charitable contribution by the U. S. Internal Revenue Service;
- Be personal contributions by employees only – funds cannot be collected from others and pooled for Program match purposes
**Exclusions**
Specific classes of organizations do not qualify for Program match:
- Seminaries, schools of theology, Bible schools or other schools whose primary purpose is to prepare students for ministry, religious education or mission work
- Religious organizations working only for sectarian purposes
- Fundraising entities such as booster clubs
- Fraternities and sororities
- College Alumni Associations
- United Way and related fundraising organizations even if support is designated for educational purposes
- Organizations that discriminate against individuals based on race, gender, sexual orientation, geographic background, culture, age, disability, economic status or religious beliefs
- Political groups and clubs
- Professional membership associations

Certain types of employee gifts are not match-eligible:
- Non-cash donations of real or personal property
- Works of art
- Personal time
- Bequests and deferred gifts

Employee gifts for the following are not match-eligible:
- The employee or designee receives a direct material benefit
- Made in lieu of a pledge
- Made in lieu of tuition payments
- Dues, subscription fees, insurance premiums and similar uses
- Intercollegiate athletic programs
- Fundraising tickets, meals and events, whether athletic, cultural or social
- Preferred consideration for the donor, such as exclusive seating at athletic and social events
- Gifts for memorials

**Matching Gift Process**

**Step 1:** Employee completes Section One of the standard application and submits the entire form to the organization along with the gift.

**Step 2:** Recipient organization ensures that Section One is complete, enters the requested information in Section Two and returns the original form to:

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John Deere Foundation Matching Gift Program
Deere & Company
One John Deere Place
Moline, IL  61265
E-mail: 90EmployeeMatchingGift@JohnDeere.com
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**Step 3:** Foundation staff validates requests and processes match payments quarterly.

**Administration**
The John Deere Foundation administers the Program. The Foundation may exercise the right to deny a match request if provisions of the Program are not met. The Foundation also reserves the right to modify or discontinue the Program at any time. Interpretation and administration of Program provisions shall be determined by the John Deere Foundation, whose decision shall be final.