



## Matching Gifts Program

### The Program:

- The Company will match up to **\$5,000 per Colleague** in each calendar year, either directly by the Company or from the Edgewell Charitable Foundation.
- The minimum gift matched is **\$25.00**.
- Gifts will be matched on a dollar-for-dollar basis in March of the following year. All matches are done via **DIRECT DEPOSIT ONLY**.

### Steps in the Process:

- The Colleague completes Part A of the Matching Gifts form and sends the entire form along with his/her contribution to the Eligible Non-Profit Organization. Do **not** send it to Edgewell Corporate Human Resources.
- The Eligible Non-Profit Organization completes Part B and returns Parts A&B to Edgewell's Corporate Human Resources Department in St. Louis.
- Edgewell collects the forms for all gifts given in the calendar year. Matching contributions will be mailed in March of the following year.

### Eligible Donors:

- The Colleague must have completed 90 days of continuous service prior to the date the gift is made.
- On the date the eligible gift is paid by the donor, the donor must be either a current Colleague of Edgewell, or any of its subsidiaries or affiliates, or the spouse of such an Colleague.
- A spouse's gift will be included under the Colleague's annual maximum.

### Eligible Non-Profit Organizations:

- Must be a non-profit organization, determined by the IRS to be tax-exempt under Code 501(c)3; and
- Is not a private foundation under Code Section 509; and
- Contributions to which are deductible under Code Section 170(c)(2); and
- Does not include any organization that receives a matching contribution as part of a federated campaign; or
- Any political, fraternal, labor, veterans, or religious organization. Other than religious organizations, administering non-religious programs that, as determined by the Edgewell Charitable Foundation in its sole discretion, serve broad segments of the community.

### Eligible Gifts

- Must be a personal contribution made (i.e., paid), not merely pledged, by an Eligible Donor directly to an Eligible Non-Profit Organization.
- A gift may be made in cash (including check) or securities. If securities, the value will be determined by the Company based on the last closing price on the date the Colleague makes the gift.

### The Company Will Not Match:

- Contributions that include a collection from various sources, for example, sponsored walks. This program only covers gifts made by that Colleague.
- The portion of a contribution for which the donor receives a benefit, for example, memberships, season passes, dinners, golf tournaments. Also excluded are tuition, dues, subscription fees for publications, payments to alumni groups, or insurance premium payments.
- Bequests.

### Administrative Provisions:

- No gift can be matched until Parts A&B of the form, with original signatures, have been completed and returned to the Edgewell Corporate Human Resources Department in St. Louis.
- The Company reserves the right not to match any gift under this program if the Company determines that the gift is not in the best interest of the Company.
- The Company may at any time amend or terminate this program but no such changed shall affect the obligation of the Company to match an Eligible Gift made prior to such change.
- Matters relating to the interpretation, application, or administration of the program will be determined by the Edgewell Corporate Human Resources Department.

Edgewell Corporate Human Resources Department  
 Matching Gifts Program (1302A)  
 1350 Timberlake Manor Parkway, Suite 300  
 Chesterfield, MO 63017

### Part A – To be completed by the Eligible Donor. (Please type or print clearly.)

Name of Eligible Non-Profit Organization \_\_\_\_\_

Enclosed is cash or check for \$ \_\_\_\_\_ OR Contribution made on line in amount of (attach receipt) \$ \_\_\_\_\_

Name of Eligible Donor \_\_\_\_\_ Colleague's Work Phone \_\_\_\_\_

Colleague \_\_\_ Spouse \_\_\_ Colleague's Business Location (i.e. Westlake, St. Louis) \_\_\_\_\_

I certify that under the guidelines above, I am an Eligible Donor and that this is an Eligible Gift. I further understand that the match by the Company is governed by the guidelines above.

Donor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Send your gift and this entire sheet, with Part A completed, to the Eligible Non-Profit Organization.**

### Part B – To be completed by the appropriate officer of the Eligible Non-Profit Organization. (Please type or print)

I certify that under the above guidelines, this is an Eligible Gift, that this is an Eligible Organization, and that a gift of either cash, check, or securities of \$ \_\_\_\_\_ was received on \_\_\_\_\_, 20\_\_\_\_. (The value of securities is based on the closing price on the date the gift is made.)

\_\_\_ No goods or services provided. \_\_\_ Goods or services were provided. Tax deductible amount is \$ \_\_\_\_\_

Organization Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone # \_\_\_\_\_