



GES Matching Gifts Program

The Program

The GES Matching Gifts program is a new addition to GES' commitment to improve the quality of life in the communities where our employees live and work, and to support causes that are important to our employees. GES will match contributions to qualifying organizations on a 1-for-1 basis up to \$250 per employee per year. The minimum gift eligible for matching funds is \$100. The amount may be divided among up to two eligible organizations. The total amount available for matching funds company-wide is \$50,000 per fiscal year.

Eligible Participants

The Matching Gifts program is available to all full time employees. To participate, employees must have worked for GES for at least six months.

Eligible Organizations

Educational, cultural and social service organizations located in the United States and Canada are eligible. Organizations, with the exception of primary and secondary public schools, must have a 501(c)(3) tax exempt status or be a registered charity in Canada.

Educational

Examples of eligible educational organizations

- Private or public schools (Grades K-12) with a nondiscriminatory admission policy and accredited by the state in which they are located.
- Degree-granting graduate and professional schools, universities, four-year and two-year colleges and technical institutes if they are properly accredited. They may be private, independent schools or tuition-free public institutions.
- An alumni fund, foundation or association.
- Organizations such as United Negro College Fund, American Indian College Fund, and Hispanic Scholarship Fund.

Cultural

Examples of eligible cultural organizations

- Libraries and public radio and television stations.
- Historical societies and historic preservation organizations.
- Museums of art, history or science, planetariums, botanical gardens and zoos.
- Performing arts groups such as orchestras, theaters, opera and dance companies, and performing arts and cultural centers.

Youth

Examples of eligible youth organizations

- Organizations that promote positive youth development and activities.
- Organizations such as Boys & Girls Clubs, Junior Achievement, and Big Brothers & Big Sisters.

Social Service

Examples of eligible social service organizations

- Hospitals, health organizations, social service organizations and environmental/conservation organizations that operate to benefit the general public.

Contributions

Your contribution must be a personal gift, and it must be paid directly to the approved organization.

What Gifts Are Matched?**Eligible Gifts**

- Personal monetary contributions made – not merely pledged – directly to an approved organization.

Ineligible Gifts

- Payments in lieu of tuition.
- Payments for tickets or subscriptions.
- Dues or gifts payable to national groups that are not distributed to the affiliated educational institutions.
- Gifts to schools where admission is restricted because of race or creed.
- Gifts intended to fulfill pledges, tithes or other religion-related financial commitment.
- Other payments not received as gifts by an eligible institution.
- Gifts to organizations or funds established to support athletic programs or athletic scholarships that are not 501(c)(3).
- Gifts to organizations operating primarily as day care programs or after school or summer programs.
- The program does not match funds raised by door-to-door solicitations.

Application

Simply complete Part A and mail the Matching Gifts program form and the Vendor Approval form with your check to the organization to which you are contributing. All information in Part A must be provided for processing. The organization will complete Part B and the Vendor Approval form and return both forms to GES. GES will verify eligibility of your gift for the Matching Gifts program, and on a monthly basis, make payments to qualifying institutions.

Administrative Conditions

GES reserves the right to amend or discontinue this program at any time. If you have questions, contact Detra Page, public relations manager, by email at dp@ges.com or by calling 702.263.2755.