

MATCHING EDUCATIONAL GIFTS PROGRAM

GEICO Companies

5260 Western Avenue, Chevy Chase, MD 20815

Instructions:

- Please check the eligibility requirements of the institution described on the reverse side of this form.
- Complete Section I of this form and mail it with your donation or online receipt to the educational institution of your choice. You should make a copy for your records.
- The college/university will complete Section II of this form upon receipt and return (**original signed form - no photocopies**) to the GEICO Philanthropic Foundation Administrator (address referenced below).
- When we send a check to the university/college, the stub of the check will state that it is a Matching Educational Contribution for (name of associate).
- Inquiries on matching status should be directed to the college/university within 45 days of their receipt of your request form.

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Section I GIFT TRANSMITTAL FORM TO BE COMPLETED BY DONOR

To (Name of College/University): _____

Address: _____
(Street) (City) (State) (Zip)

Date of Contribution: _____ Amount: \$ _____
((\$25.00 minimum matching gift))

Associate/Donor Name: _____ Signature: _____

Home Address of Donor: _____
(Street) (City) (State) (Zip)

Work Phone: _____ Region: _____ Associate # _____

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GEICO Administrator Approval _____ **Approved Matching Amount \$** _____

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Section II RECIPIENT'S CERTIFICATION TO BE COMPLETED BY RECEIVING ORGANIZATION

The gift described above was made by _____ to _____
(Name of GEICO associate donor) (Name of Organization)

Amount Received \$ _____ Date Received: _____

Official's Name/Title _____ Signature _____

Phone _____ Email _____ Street _____

Return this original form to: Cheryl P. Ibanez, GEICO Philanthropic Foundation Administrator
5260 Western Avenue, Chevy Chase, MD 20015

Return form by November 30th for matching gift processing in the same year as your contribution.

(Program Description on Reverse)

GEICO COMPANIES MATCHING EDUCATIONAL GIFTS PROGRAM

PURPOSES

To aid institutions of higher education, to encourage gifts to those institutions by associates, to promote good will and strengthen the Companies' relationship within the community.

ELIGIBILITY OF THE DONOR

All associates are eligible to participate in the Matching Gift Program.

ELIGIBILITY OF THE INSTITUTION

The institution must be an accredited college or university located within the United States.

The acceptable accrediting organizations are:

- Middle States Association of Colleges and Schools
- New England Association of Schools and Colleges
- North Central Association of Colleges and Schools
- Northwest Association of Schools and Colleges
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges

DEGREE OF MATCHING

The companies will match educational gifts 2 to 1. The maximum the companies will contribute in one calendar year per associate is \$10,000 in accordance with the policies and procedures described above. The minimum donation that will be matched is \$25.00.

- Examples:** Associate contributes \$250 – the company will contribute \$500.
Associate contributes \$6,000 – the company will contribute \$10,000
(maximum in one calendar year.)

PROCEDURE

The associate may make a donation at any time. **The associate completes Section I of the form D-70** and mails it with the donation or online receipt to the educational institution of his or her choice.

The school completes Section II of form D-70, and returns it to the GEICO Matching Educational Gifts Administrator, GEICO Philanthropic Foundation, 5260 Western Avenue, Chevy Chase, MD 20815.

The Matching Educational Gifts Administrator will send a check to the university or college with a note on the stub of the check stating that it is a Matching Educational Contribution for (*name of associate*).