

# Educational Gift Matching Program

## OUR PROGRAM

The GenCorp Foundation provides a way for you to increase the impact of your personal contribution to schools and universities through the GenCorp Foundation's **Educational Gift Matching Program**.

The GenCorp Foundation believes that investing in educational institutions will strengthen schools and assist students in preparing to meet the needs of the new global economy.

By matching employees' contributions, the GenCorp Foundation hopes to foster and support employee involvement in education, and recognize schools whose graduates contribute to the Company's capabilities and growth.

### Eligible Donors and Related Rules

#### ACTIVE EMPLOYEES:

- Employees must have one year of service with the Company at the time the donation and the match is made
- Employees must be employed by a GenCorp company at the time the match is made
- Employee must be on active status – not on leave of absence at time the donation and the match is made
- Matches are made dollar-for-dollar up to a maximum of \$7,500 per calendar year; minimum match of \$25
- Employees may also participate in the Educational Gift Matching Program via payroll deduction through the Company's workplace giving program
- Independent contractors and consultants are not eligible to participate

#### RETIRED EMPLOYEES:

- Retirees must have been affiliated with a GenCorp company at the time of retirement
- Retiree status must be verified by the Company's Benefits Department
- Retirees residing in Ohio are not eligible to participate, but may be eligible to participate in the OMNOVA Solutions Foundation Matching Gift Program. (For information on the OMNOVA Solutions Foundation program, call 330.869.4289)
- Matches are made 50 cents on the dollar to a maximum of \$3,750 per calendar year; minimum match of \$25

#### GENCORP BOARD OF DIRECTORS:

- Directors must be serving on the Board at the time the donation and the match is made
- Matches are made dollar-for-dollar to a maximum of \$7,500 per calendar year; minimum match of \$25

### Eligible Recipient Organizations

Accredited elementary and secondary schools, community colleges and four-year colleges and universities, located in the United States, both public and private, are eligible to receive GenCorp Foundation matching funds.

Schools must be:

- Accredited or approved by a nationally recognized accrediting agency, a state department of education, or operated under public control
- Recognized by the IRS as an organization to which deductible charitable contributions may be made

GenCorp Foundation matching gifts are unrestricted and must be used to advance the educational objectives of the recipient school.

### Ineligible Recipient Organizations

To ensure GenCorp Foundation matching funds go directly to benefit eligible schools, auxiliary organizations may not participate in the GenCorp Foundation Educational Gift Matching Program. These organizations include but are not limited to:

- Alumni Associations
- Athletic Funds
- Building Funds
- College Associations
- United College Funds
- Parent Teacher Associations or Organizations
- Scholarship Funds
- Sororities & Fraternities

### Eligible Gifts

Gifts must be paid, not merely pledged, in the form of payroll deduction, cash, check or marketable securities to qualify for matching. Securities will be valued at the published closing price on the day the gift was made.

### Administration

Eligible matches will be paid quarterly: January, April, July and October.

Donors need to complete Part 1 of this form and send it with the gift to the school. An authorized official of the school must complete Part 2 and return the form to the GenCorp Foundation.

Employees, retirees or directors of the Company may obtain matching gifts forms from the Human Resources Department at any Company facility. This form is also available on the Aerojet intranet: Use jumpword: **giftmatch**

It is the donor's responsibility to ensure the school receiving the donation returns the GenCorp Educational Gift Matching form to the GenCorp Foundation in a timely manner.

### Matching Gifts through Aerojet Delivers

Active employees may also participate in the GenCorp Educational Gift Matching Program through Aerojet Delivers, the Company's annual workplace giving program. You may designate a one-time contribution or an on-going gift through payroll deduction to support a K-12 school, college or university.

### Special Matching Gift Programs

Upon approval by the Foundation's Board of Directors, the GenCorp Foundation may offer special matching gift programs, such as efforts to support disaster relief in times of emergency.

The GenCorp Foundation reserves the right to amend, suspend or terminate its Gift Matching Program at any time without prior notice. The interpretation and administration of this program is determined by the GenCorp Foundation Board of Directors. The Board's decisions are final.

# APPLICATION

## PART 1: Donor Information

To be completed fully by the donor and sent directly to the educational institution with the donor's gift. Incomplete forms will be returned to the school. Keep a copy for your records.

### ENCLOSED IS MY GIFT TO:

School \_\_\_\_\_

Donor's Name \_\_\_\_\_

School Address \_\_\_\_\_

Donor's Home Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

### FORM OF GIFT:

Cash/Check      Amount \$ \_\_\_\_\_

Work Location \_\_\_\_\_

Securities      No. of Shares \_\_\_\_\_      Value \$ \_\_\_\_\_

Active Employee       Retiree       Director

Name of Security \_\_\_\_\_

Donor's Identification Number \_\_\_\_\_

### VERIFICATION OF EMPLOYMENT OR RETIREMENT

Signature of Human Resources Representative or Foundation Representative \_\_\_\_\_

I request the GenCorp Foundation make a matching contribution on my behalf. I have read the guidelines and believe this to be a qualified contribution under the GenCorp Foundation Gift Matching Program requirements.

Signature of Donor \_\_\_\_\_ Date \_\_\_\_\_

## PART 2: Recipient School Information

To be completed by an authorized official of the institution. Keep a copy for your records

I certify that a contribution of cash or securities has been received from:

Federal Tax Number (EIN Number) \_\_\_\_\_

Donor's Name \_\_\_\_\_

Name of Institution \_\_\_\_\_

Date Gift Received \_\_\_\_\_

Address \_\_\_\_\_

Cash/Check      Amount \$ \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Securities      No. of Shares \_\_\_\_\_      Value \$ \_\_\_\_\_

Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Please check one of the following:

The school holds a 501(c)(3) status. First time applicants must submit a 501 (c)(3) letter or an advanced ruling letter from the I.R.S.

Email Address \_\_\_\_\_

The school is a government agency (e.g., public school) and does not need 501(c)(3) status. First time applicants must submit a statement of exemption on the exempt agency's letterhead.

Print Name and Title of Authorized Official \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_ Date Signed \_\_\_\_\_

RETURN FORM TO:  
GenCorp Foundation, Incorporated  
Educational Matching Gifts Program  
P.O. Box 15619  
Sacramento, CA 95852-0619  
(916) 355-3600