



Goldman, Sachs & Co.  
 P.O. Box 3527  
 Princeton, NJ 08543-3527  
 Toll Free: (877) 298-2635  
 Fax: (609) 799-8019  
 E-mail: gs@easymatch.com

# Matching Gift Application Domestic Organization

**Part A (to be completed by employee)**

**Part B (to be completed by recipient organization)**

**Part A – Employee** Please complete Part A and mail this application with your contribution/credit card receipt and Part C DIRECTLY TO THE ORGANIZATION. Please keep a copy of all paperwork for your files.

Employee ID Number Employee Name

Employee Home Address

City/State/Zip

Phone (work) E-mail Address (work)

Amount of Gift (indicate currency) Amount to be Matched Date of Gift (MM/DD/YYYY)

If Securities: Name of Securities Number of Shares

Name and Address of Organization

Program Designation (if any)

Gifts must be credited to the calendar year they are made - except for gifts made in January - which may be credited to the current or previous calendar year by checking the appropriate box.  Previous year  Current year

Forms must be received from the organization within 180 days of the date of your gift. Requests received after 180 days will not be eligible.

Certification – I certify that my gift is a voluntary charitable contribution. I verify that these are my own resources and not the gifts or loans of any other person or organization. My gift does not in any way represent tuition or an offset against tuition, and this gift is not made in return for or expectation of any monetary or material benefit for me, or for any person or organization named by me. In addition, my gift will not be used for religious or political purposes, or to fulfill a religious or political commitment.

Employee's Signature Date (MM/DD/YYYY)

**Part B – Recipient Organization** Please complete Part B and return to the address at top of form.

Organization Name Tax Exempt ID Number

Address of Organization

City/State/Zip

Phone Fax

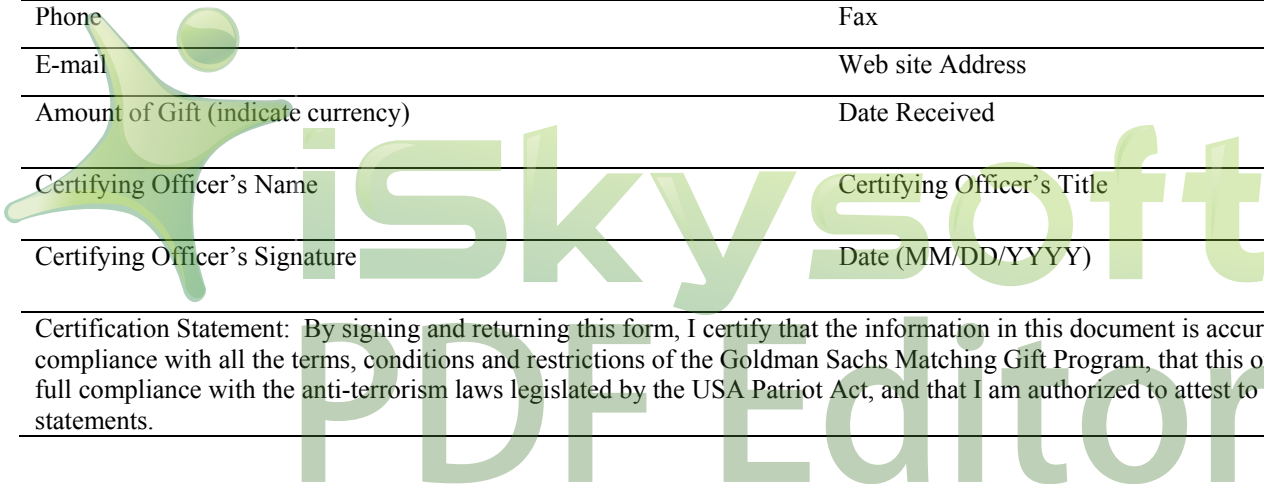
E-mail Web site Address

Amount of Gift (indicate currency) Date Received

Certifying Officer's Name Certifying Officer's Title

Certifying Officer's Signature Date (MM/DD/YYYY)

Certification Statement: By signing and returning this form, I certify that the information in this document is accurate, that it is in compliance with all the terms, conditions and restrictions of the Goldman Sachs Matching Gift Program, that this organization is in full compliance with the anti-terrorism laws legislated by the USA Patriot Act, and that I am authorized to attest to the above statements.





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## Matching Gift Guidelines Domestic Organization

### Part C – to be sent with Part A

#### Eligible Donors

- Active, full-time employees with the firm for at least one year and eligible for full benefits, excluding partners.
- Members of the firm's Board of Directors

#### Matching

The firm will match gifts dollar-for-dollar from a minimum of USD \$50 (or the equivalent) to a maximum of USD \$20,000 (or the equivalent) per eligible individual, per calendar year. The gifts may be made in the form of cash or securities. Contributions may be made to more than one eligible institution.

#### Eligible Organizations

To be eligible, all organizations must be recognized by the Internal Revenue Service (IRS) as tax-exempt and designated a public charity under section 501(c)(3) of the IRS Code or as instrumentality of a federal, state or local government as provided by Section 170(c)(1) of the Code, or the US equivalent, if an international organization. The organization must have no political affiliation and must be open to full nondiscriminatory participation.

Eligible organizations include: educational institutions, civic, arts, cultural, health and human service agencies and environmental organizations. Eligibility will be determined by the Goldman Sachs administrators.

#### What organizations are not eligible?

- Religious organizations, except when the activities being sponsored by a religious organization are non-sectarian, such as soup kitchens or shelters
- Charitable organizations classified as private foundations
- Service clubs, social groups, fraternal and labor organizations, political organizations and lobbying groups
- Business or industry associations
- Government agencies

#### What contributions are not eligible?

- Contributions which result in you or a family member receiving a benefit (e.g., auction items, dinner, raffle and/or sporting event tickets, sponsorship, golf tournaments, booster clubs, memberships, etc.)
- Pledges, tuition or tithes to a house of worship (e.g., churches, synagogues, etc.)
- Contributions to religious programs or organizations whose principal purpose is propagating a particular religious faith, creed, or doctrine (e.g., missions, religious orders, etc.)
- Dues and subscription fees
- Gifts to fraternities, sororities, their affiliated foundations, political organizations, lobbying groups or individuals
- Gifts to Donor Advised Funds or Family Foundations

- Grouped and pooled donations (e.g., contributions made by a group of employees or other persons and claimed as one gift from a single eligible donor)
- Contributions to an established community foundation, charitable gift or family fund, or contributions to create one. Deferred gifts (e.g., annuities, charitable remainder trusts, bequests and insurance premiums that name the organization as beneficiary)
- Tuition, fees, loan repayments or payments in lieu of tuition
- Travel or other gifts in kind

#### How to Contribute

Employees must complete Part A of the application and mail it with your contribution to the nonprofit organization. An authorized officer at the nonprofit should then complete Part B and send it to the address at the top of the form within 180 days of the date of the gift. After verification that your gift has been received and the nonprofit qualifies for the gift match, a check will be forwarded to the organization. Matching gifts are processed quarterly. You may track your donations on the Goldman Sachs Matching Gift Web site by clicking on Your Giving History.

#### Program Administration

The administrators of the Goldman Sachs Matching Gift Program reserve the right to make the final determination regarding the eligibility of both donors and recipient institutions. The administrators further reserve the right to discontinue or amend any part of the Program without prior notice.

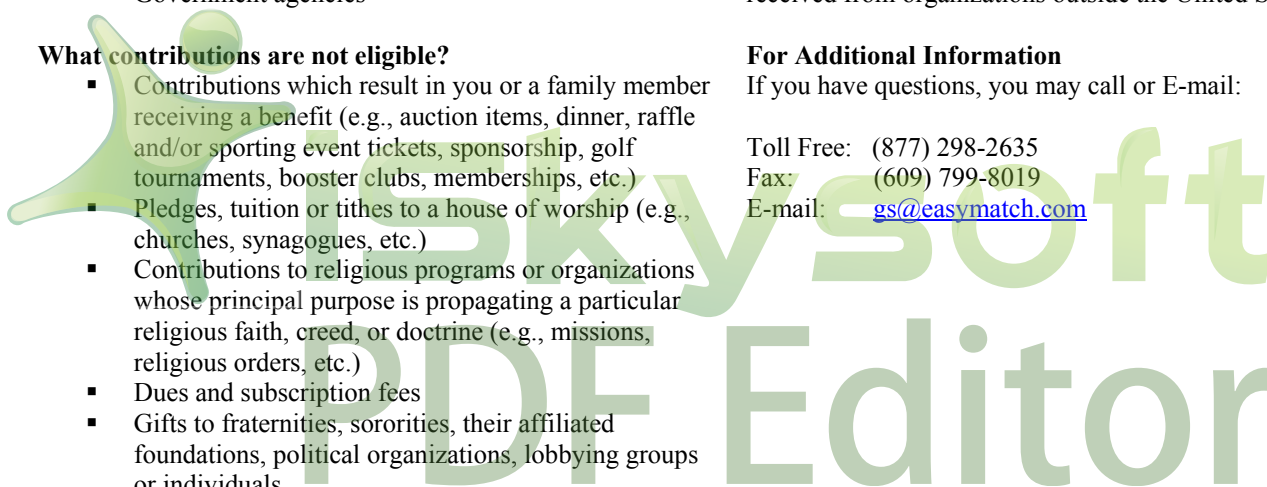
Payments are made on a quarterly basis, on or about the 30<sup>th</sup> of January, April, July and October, for applications received by the last business day of the previous month. You should allow time for processing by submitting your gift well in advance of the disbursement periods. Applications received after the dates indicated above will be processed in the next quarter. For example, an application received on January 1, will be paid in April.

Allow an additional three months for processing applications received from organizations outside the United States and Canada.

#### For Additional Information

If you have questions, you may call or E-mail:

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## Matching Gift Application Domestic Organization

### Checklist

Prior to submitting your application, have you:

- Filled in Part A completely, and signed the application?
- Enclosed Part C?
- Enclosed your check or credit card receipt? (*if applicable*)
- Made copies for your files?

