

Goulston

MATCHING GIFT APPLICATION

PART I

(To be completed by employee.) Please print.

Employee Name

Street/P O Box

City, State, Zip

Telephone

Date of Gift

Name of Recipient Organization

Program Designation

Tax Deductible Gift Amount

Amount to be Matched (Not to exceed \$1,000)

Employee Certification Statement:

I certify that this is not a payment for services, tuition, dues, tickets or any purpose other than a contribution.

Employee Signature

PART II

(To be completed by organization.) Please print.

Organization Name

Federal Tax I.D. No. (EIN No.)

Street/PO Box

City, State, Zip

Telephone

Organization Type:

- Health & Human Services
- Higher Education
- Arts & Culture
- Community & Environmental

Organization Certification Statement:

I certify that the gift indicated below has been received, and it will be used to support the primary objectives of the organization, which is classified as a tax-exempt organization under Section 501(c)(3) of the U.S. Internal Revenue Code, and:

- (1) this is an eligible organization;
- (2) the gift meets eligibility requirements described in this application.
- (3) Neither Goulston Technologies nor the employee received goods, services or other quid pro quo as defined in relevant IRS rules and regulations.

If organization is not a major, well-known charitable organization, please enclose a copy of the tax determination letter from the IRS stating that you are a 501(c)(3) organization.

Name

Title

Signature

Date

Gift Amount Received

Return form to:

Human Resources Department
Goulston Technologies, Inc.
P. O. Box 5025
Monroe, NC 28111-5025



Goulston

Surface Modification Technologies

MATCHING GIFT PLAN

GUIDELINES

Goulston's Matching Gift Plan is designed to encourage employees to support community activities by contributing to qualifying nonprofit organizations. By using the Plan, you can double your gift at no extra cost to yourself and with very little effort.

WHO CAN PARTICIPATE?

Full-time Goulston employees.

DOLLAR-FOR-DOLLAR MATCH

Goulston will match, on a dollar-for-dollar basis, your gifts of \$25 or more to a qualified organization. Gifts up to a maximum of \$1,000 per employee will be matched in any calendar year. In-kind gifts and payments made for dues, subscriptions, tuition, tickets, fees, etc., are not eligible for matching.

If you are uncertain about whether an organization qualifies for a matching gift, or you have a matching gift question, contact Human Resources.



WHAT ORGANIZATIONS QUALIFY TO RECEIVE MATCHING FUNDS?

- Accredited colleges, universities, technical institutes, graduate and professional schools located in the United States or its possessions and are recognized by the Internal Revenue Service as tax-exempt organizations.
- Any arts or cultural, civic, or health and welfare institution that is a nonprofit, tax-exempt organization in the United States, available to and operated for the benefit of the general public such as museums, libraries, botanical or zoological societies, performing arts organizations, public broadcasting stations, etc.
- Hospitals, community and public affairs organizations and other nonprofit agencies operating in the public interest. A recipient organization must qualify as a publicly supported, nonreligious, nonpolitical, nonfraternal institution, and have tax-exempt qualification as set forth in Section 501(c)3 of the IRS code.

WHAT KINDS OF ORGANIZATIONS DO NOT QUALIFY?

- Religious organizations such as churches, temples and other houses of worship, or those whose main purpose is to foster a particular faith or creed. Gifts to seminaries, theological institutions and Bible colleges are also ineligible for matching funds.
- Organizations whose policies are inconsistent with national equal opportunity policies or discriminate against a person or a group on the basis of race, ethnicity, religion, national origin, sex, disability, gender, political affiliation or age.

- Fraternities, sororities, honor societies and campus organizations.

- Social, political and veterans' organizations.
- Intermediary funding groups that raise money to distribute to other charities.
- Primary or secondary schools.
- Organizations whose policies or purpose are inconsistent with Goulston's corporate giving philosophy and guidelines.

Goulston's management will establish an annual limitation on total contributions. Matching Gift Applications received after the annual limitation has been reached may not be carried forward to the succeeding calendar year.

HOW DO YOU APPLY?

- 1) Complete the Matching Gift Application.
- 2) Mail the application with your contributions to the recipient organization.

The organization must complete Part II and mail the application back to Goulston within six months of the date of your gift in order to receive matching funds.

Upon receipt of the completed and approved application, Goulston will match your gift on a quarterly basis.

All questions concerning the interpretation, application or administration of the Matching Gift Plan will be determined by Goulston. Goulston reserves the right to alter or terminate the Plan without notice to employees or to decline to match a contribution.