



*H.B. Fuller Company has three established Community Affairs programs. Through these programs we **engage** our employees, **connect** with our communities and **invest** in our mutual interests so that we may initiate and support corporate and community connections.*

Through HBF Connect, H.B. Fuller will donate \$300 for general operating support to a qualifying nonprofit organization where you donate at least 50 hours of volunteer service in a fiscal year.

The **HBF Connect** program reinforces the relationships made by volunteers with nonprofit organizations, and provides an opportunity for employees to begin special projects in the community. If you are a volunteer, you may be eligible for this program.

Eligibility

HBF Connect is available to full-time employees who have been with the company at least three months, retired employees, and immediate family members of current or retired employees. Application for grants may be made in January after at least 50 hours of volunteer service has occurred outside of scheduled work time. Please keep in mind that H.B. Fuller's fiscal year runs December through November (hours accumulated in December should be applied to volunteer hours in the next year). Eligible employees and retirees who are involved in more than one organization may receive more than one grant per year (two grant limit) as long as the volunteer meets the 50-hour time commitment for each organization. Forms must be signed by an individual from the nonprofit organization and submitted to Community Affairs. Checks will be sent directly to the organizations.

Activities and organizations that are eligible

Charitable, civic, health, social welfare, social justice, educational, or cultural organizations that qualify for the Internal Revenue Service 501(c)(3) status or its equivalent qualify.

Activities and organizations that are not eligible

Lobbying, political, fraternal, veterans, business, or labor organizations; religious organizations, except for special projects of direct benefit to the general community; organizations or activities representing a conflict of interest for the employee or company; one-time special fundraising events; individual entrance fees or sponsorships in, for example, sporting events or walk-a-thons; or travel.

You may be eligible for other programs

For more information on **HBF Engage** and **HBF Invest**, visit the Community Affairs pages on *Click* (H.B. Fuller's Intranet site), or call the Community Affairs department at 651-236-5217. Additional application forms for all three programs can be found on *Click*.

Formerly known as Dollars for Doers

Application for match

I. Employee volunteer

Name:
Today's date:
H.B. Fuller location:
Organization name:
Describe your volunteer activity:
Dates and hours volunteered:

II. Organization served

(To be completed by the volunteer supervisor, executive director, or board chair of organization after volunteer hours completed.)

Please complete the form below and send it with the volunteer's application, a description of your organization, and a copy of your 501(c)(3) status or equivalent document to:

H.B. Fuller Company
Community Affairs Department
P.O. Box 64683
St. Paul, Minnesota 55164-0683

Community or nonprofit organization name:
Address:
City/State/Zip:
Number of volunteer hours completed:
Dates of volunteer service (mm/dd/yy - mm/dd/yy)
Benefit to organization:
Print name:
Phone number:
Authorized signature and title:
Today's date:

Administrative conditions:

The Community Affairs department may suspend, change, or terminate this program at any time.