

MATCHING GIFT PLAN for Higher Education

Halliburton Foundation, Inc.

Attn: Brinda Maxwell

10200 Bellaire Blvd.

Houston, Texas 77072-5206

What does the matching gift plan offer?

The Halliburton Foundation Matching Gift Plan matches your contribution on a 2-for-1 basis, provided all eligibility requirements are met.

Am I eligible?

You are eligible if you are a regular full-time employee or a retired employee (retired for five years or less) of Halliburton or any of its U.S. subsidiaries or divisions that contribute to the Foundation. At the time of your contribution, you must have completed at least one full year of employment. (There is no continuous service requirement.) Outside directors and retired directors of Halliburton also are eligible.

What kinds of donations qualify for matching funds?

Halliburton Foundation will consider matching donations to accredited U.S. colleges, universities or junior colleges. Institution-affiliated funds, foundations or associations may also be eligible if they directly support the Foundation's primary educational objectives. (An institution may be asked to certify its Internal Revenue Service 501(c)(3) tax status and use of funds.)

What types of donations may be eligible?

Donations must be personal gifts of cash or securities made directly to an eligible institution. The value of securities will be determined based on the closing price per share on the date the gift is made (date listed on line 8, part A).

Contributions made by eligible employees to all qualifying universities, colleges and junior colleges are limited to a total of \$20,000 (including cash and securities) per calendar year. Eligible retirees may contribute up to a total of \$10,000.

The Foundation does not match any unpaid portion of a pledged gift. If you pay a pledge in installments of \$50 or more, you must submit a matching gift request with each payment. Your gift may be designated; however, to be considered for matching by the Foundation, a designation must not be in any of the categories listed below as ineligible. Additionally, any designation must:

- Be affiliated with an otherwise eligible institution
- Be under the direct control of that institution
- Be aligned with that institution's primary educational objectives and,
- Be covered by that institution's 501(c)(3) tax-exempt status or have its own.

What kinds of donations are not eligible?

Ineligible contributions (or designations) include but are not limited to the following:

- Gifts which result in a benefit to the donor
- Gifts to organizations not related to education
- Gifts to organizations for capital improvements
- Gifts fulfilling a church-related financial commitment
- Gifts for religious groups or events
- Gifts for athletics (exception is gifts to athletic scholarships)
- Gifts to social fraternities or social sororities
- Gifts for extracurricular or social groups or events
- Dues or social activity fees for alumni associations
- Gifts to support groups such as alumni associations (Exceptions may be made when such group has the only legal authority to accept contributions on behalf of an eligible institution.)
- In-kind gifts (e.g., value of personal property or services donated)
- Gifts made by a spouse or the surviving spouse of an eligible donor
- Subscription fees for publications
- Payments in lieu of tuition, books or other student fees.

How do I request matching funds?

Eligible donors should complete Part A of the Matching Gift application form and then send the form and this guidelines page to the institution with their contribution. The institution's Matching Gift Officer should complete Part B and mail the completed form to: Halliburton Foundation, Inc., Attention: Brinda Maxwell, 10200 Bellaire Blvd. Houston, Texas 77072-5206.

The Foundation will verify the information provided and confirm eligibility. The Foundation will then authorize a matching gift. Matching gift checks are processed year-round.

Additional application forms are available from the Halliburton Foundation office or can be downloaded from *HalWorld* at the following link: http://halworld.corp.halliburton.com/youand_youand_hfi/youand_hfi_matching.asp

The Halliburton Foundation Matching Gift Plan is administered by the Trustees of the Halliburton Foundation, Inc. and may be amended or discontinued at any time by the Trustees. No individual or qualified institution shall have any right against the Foundation by reason of the Foundation's failure to match a gift or the suspension, change, revocation or termination of this Plan. The interpretation, application and administration of this Plan shall be determined by the Trustees of the Foundation, and their decisions with respect to such matters are final. The Foundation reserves the right to decline any Matching Gift application.

