# **Halyard Health Giving Program Guidelines**

Halyard Health Giving program makes it easy to double the impact of your charitable gift. The company will match employees' and directors' financial contributions to qualified educational and charitable organizations in the U.S. on a dollar-for-dollar basis, up to \$1,000 per person each calendar year.

## How does the program work?

- 1) Make a contribution in the form of an unrestricted financial gift to a qualified charitable organization.
- 2) Submit an online Matching Gifts application at www.gooddonegreat.com/hyh within one year of the contribution date.
- 3) Halyard Health will verify that your contribution was received by the organization.
- 4) Halyard Health will pay the matching gift directly to the organization during the next regularly scheduled quarterly payout.
- 5) When the gift is paid, you will receive notification via mail or email. (Log in to your account on the Matching Gifts website and click on 'My Account' to view your notification options.)

## Who is eligible to participate?

Regular full-time employees of Halyard Health, Inc. and its U.S. subsidiaries, as well as members of Halyard Health 's board of directors.

#### What organizations are eligible?

- Tax-exempt U.S. charitable organizations granted 501(c)(3) status by the Internal Revenue Service.
- Boy Scout and Girl Scout Troops sponsored by a 501(c)(3), 501(c)(4) or 501(c)(8) organization.
- Preschools and day care facilities that have 501(c)(3) status or are part of an eligible K-12 school.
- Public, parochial or private K-12 schools.
- Four-year colleges and universities, two-year junior and community colleges, and graduate or professional schools.
- Vocational and technical institutions accredited by a recognized regional or professional accrediting agency.

#### What contributions qualify for a match?

- Contributions of at least \$50 paid (not merely pledged) in a single gift to a single charitable organization.
- Donations made in the form of a check, credit card transaction or marketable securities. The value of any securities will be determined by the company, using the average of the high and the low stock price on the date the stock was transferred to the charitable organization.
- The tax-deductible portion of the contribution.