



## Hill's Pet Nutrition's Matching Gifts Program

At Hill's, our three fundamental values – caring, global teamwork and continuous improvement – are a part of everything we do. They are the foundation of our business strategy and are reflected in every aspect of our work life, including our charitable giving. One way we recognize and reward our employees is by matching your generous gifts to eligible institutions.

Hill's people contribute to their communities in many ways. Hill's matching gifts program is a means of enhancing monetary donations to organizations that are important to all of us. Eligible institutions can receive from Hill's as much as double the amount of your original donation. Together, your gift and Hill's match are a valuable investment in the future.



### How are gifts matched?

- Minimum gift matched: \$10.
- Maximum matched per participant or participant and spouse combined per calendar year: \$8,000.
- Gifts of up to \$250 per calendar year per participant or participant and spouse can be selected to be matched on a 2:1 basis.
- All other gifts of up to \$7,750 in aggregate are matched on a 1:1 basis.
- Gifts must be in cash or in marketable securities listed on a national exchange or regularly traded in the over-the counter market. Securities shall be valued at their fair market value at the time of the donation.
- Gifts must be paid, not merely pledged, and must be unrestricted as to use by the donee.
- Gifts must be made to institutions within the U.S. and its territories.

### Who Is Eligible to Use the Program?

- All U.S. employees including U.S. citizens on overseas assignment who are actively employed on a full-time basis and have at least one year's service
- Retired employees
- Spouses of any eligible individual (for purposes of matching ratios and limits, gifts by the spouse of an eligible donor are aggregated with the eligible donor's gifts)

### Which Institutions Are Eligible?

- Accredited colleges and universities including graduate schools, seminaries and yeshivas and junior or community colleges
- Accredited elementary and secondary schools
- Special Education Schools whose principal purpose is the education and training of disabled or handicapped persons
- Public Libraries
- General medical-surgical hospitals recognized by the Joint Commission on the accreditation of hospitals
- United Negro College Fund
- Hispanic Assoc. of Colleges and Universities
- Literacy Volunteers of Am. and local chapters
- Public TV and Public Radio Stations
- American Red Cross Disaster Relief Fund (for specific emergency situations within the U.S. and its territories)
- American Veterinary Medical Foundation
- American Animal Hospital Assoc. Foundation
- American Animal Hospital Assoc. Helping Pets Fund
- Morris Animal Foundation

### Are There Any Restrictions?

Hill's will not match certain gifts such as:

- gifts to organizations which are not tax-exempt under the U.S. Internal Revenue Code.
- dues to alumni or similar groups
- tuition payments
- gifts in support of athletic scholarships, activities and facilities
- contributions to school funds, foundations or associations that are not used exclusively to support the educational purposes of the institution
- any gift for which the donor receives a substantial benefit including tickets to fundraising functions or membership gifts
- Company contributions to animal health foundations will be limited to non-research activities.

**Section A - To be completed by the Hill's Donor (please complete this section and forward entire form with your gift to the institution).**

DONOR INFORMATION ☐ Employee ☐ Retiree ☐ Spouse

Name (printed): \_\_\_\_\_

Date of Hire: \_\_\_\_\_ Work location: \_\_\_\_\_

E-mail address (retirees only): \_\_\_\_\_

**RECIPIENT INFORMATION (please check one)**

- |                                                         |                                                      |                                                                |
|---------------------------------------------------------|------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Elementary or Secondary School | <input type="checkbox"/> Literacy Volunteers         | <input type="checkbox"/> Am. Vet Medical Foundation            |
| <input type="checkbox"/> College or University          | <input type="checkbox"/> Public Library              | <input type="checkbox"/> Am. Animal Hospital Assoc. Foundation |
| <input type="checkbox"/> Special Education School       | <input type="checkbox"/> Hospital                    | <input type="checkbox"/> Am. Animal Hospital Helping Pets Fund |
| <input type="checkbox"/> United Negro College Fund      | <input type="checkbox"/> Public TV or Radio Station  | <input type="checkbox"/> Morris Animal Foundation              |
| <input type="checkbox"/> Hispanic Assoc. of Colleges    | <input type="checkbox"/> Am. Red Cross Disaster Fund |                                                                |

Date of Gift: \_\_\_\_\_ Cash Amount: \_\_\_\_\_

Securities: \_\_\_\_\_ (number) shares valued at \$\_\_\_\_\_ for a total of \$\_\_\_\_\_

\_\_\_\_\_ Please match this gift or a portion thereof, up to \_\_\_\_\_ Please match this gift at a 1:1 ratio.  
\$250 at a 2:1 ratio. I understand that only \$250 per  
year per donor can be double matched.

I certify that the above information is accurate and that my gift fully complies with the provisions of this program.

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section B - To be completed by the institution (completed application and copy of check or a receipt should be returned to: Employee Programs–Matching Gifts, Hill's Pet Nutrition, Inc., PO Box 148, Topeka, Kansas 66601-0148).**

Name of Institution: \_\_\_\_\_

Name of Financial Officer (print or type): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

I certify that the specified gift has been received by this institution and that it is eligible for the unrestricted use of these funds to support the primary aims of this institution.

Signature of Officer: \_\_\_\_\_ Date: \_\_\_\_\_

**How to Participate:**

**Contributor:** Complete section A and forward the entire form with your gift to the institution, using a separate form for each gift.

**Recipient Organization:** Complete section B verifying gift information and forward, with a copy of the donation check or a receipt, to:

Employee Programs–Matching Gifts  
Hill's Pet Nutrition, Inc.  
PO Box 148  
Topeka, Kansas 66601-0148

The maximum annual match per participate and spouse combined is \$8,000 per calendar year.

Please note that incomplete forms will not be processed.

Questions about Hill's Pet Nutrition's Matching Gifts Program should be directed to Employee Programs at 785-368-5926.

Hill's reserves the right to change, suspend or discontinue the program at any time. The interpretation, application and administration of the Matching Gifts Program shall be determined by Hill's Pet Nutrition and its decisions shall be final.

