

# ITOCHU International Inc. MATCHING GIFTS PROGRAM

## Eligible Donors

Participation in the ITOCHU International Inc. Matching Gifts Program is open to all active, regular full-time employees.

## Eligible Gifts

Gifts must be personal contributions made directly to an eligible organization in cash or by credit card.

## Matching

Each gift must be a minimum of twenty-five dollars (\$25) in order to be matched.

If an employee contributes to several organizations, gifts will be matched in the order received, up to the annual limit of one thousand dollars (\$1000) per employee, \$3000 for senior executives.

## Eligible Organizations

Non-profit organizations eligible for matching gifts must be recognized as tax-exempt by the United States Internal Revenue Service—Section 501 (c)(3) of the Internal Revenue Code and must not be a private foundation.

Eligible organizations include:

Accredited educational institutions (Education)

Non-profit, voluntary hospital accredited by the Joint Commission on Accreditation of Hospitals/Healthcare Organizations (Community)

Organizations whose primary focus is the delivery of healthcare, i.e. visiting Nurses, or to undertake research (Community, Medical Research)

Cultural organizations—tax-exempt public broadcasting stations, performing arts groups, symphony orchestras, opera companies, zoos/arboretums, museums (Community, Arts)

### Not Eligible

- Religious organizations unless they furnish basic human services benefiting the general public
- Political or fraternal organizations
- Education institutions for non-academic purposes, such as athletics, recreational activities, fraternities, sororities or clubs.
- Gifts in lieu of tuition, subscription fees, membership dues or other personal financial obligations.
- Bequests, memorials
- Professional associations, federated campaigns (including The United Way)

When will my gift be paid?

Matches are paid as they are received. We encourage you to make your donations by early December.