



## Matching Gifts to Education

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### Program Objective

The objective of the Matching Gift to Education program is to encourage employees, retirees, and director Corporation to make personal contributions to support education. The program is funded by the Intel Four

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### Who is Eligible?

Eligible donors include:

- Blue-badge employees of Intel Corporation and their spouses
- Retired Intel employees (who retired under the official guidelines of Intel Corporation) and their spouses
- Active Directors of Intel Corporation and their spouses

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### Eligible Institutions

Nonprofit organizations located in the United States or one of its possessions and recognized by the Internal Revenue Service as tax-exempt and designated a public charity under Section 501(c)(3) of the IRS Code or as an instrumentality of a federal, state or local government as provided by Section 170(c)(1) of the Code.

Intel Foundation will match qualified employee contributions to any accredited school (generally recognized by an accrediting board) in the United States that is either a:

- Four year college or university (must be a degree-granting school)
- Technical or community college
- K-12 school (elementary or secondary, comprehensive, full-time school)
- School or university foundation (must have 501(c)(3) status with IRS)

- PTO's, PTA's and other support organizations for K-12 schools (must have the 501(c)(3) tax statu:

Both publicly funded and private nonprofit independent schools are eligible. All schools that are not public have status under Section 501(c)(3) of the tax code. The organization must be located in the United State education in the United States. Non-profit organizations that support non-US education are not eligible.

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#### Qualified Contributions

The contribution must be a personal gift of check, credit card or stock (FMV on date of donation) by the el must be a personal gift, from the donor's personal funds, which has been paid and not simply pledged and directly to the approved organization. Gifts must be verified by the recipient (the school) on the Matching submitted to the Intel Matching Gift program or, if using the online process, a verification letter from the p administrators. Matching Gift requests must be received by the program within one year of the date of the

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#### Minimum Gift Amount

The minimum gift that will be matched by the Foundation is \$25. Matching Gift forms for gifts of less than returned to the employee and will not be matched by the Intel Foundation. All gifts are matched on a 1:1

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#### What is the maximum amount the Intel Foundation will match per year?

The maximum match is \$10,000 per calendar year per employee/ retiree/director or per couple (employee limit will be calculated based on when the gift was made. For any 2006 gifts received after December 15, will count in 2007. All requests for matching funds must be made within 1 year of the gift. If both spouses Intel, each is eligible to match to a maximum of \$10,000 per year.

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#### What is Not Eligible for Matching?

Intel Foundation will NOT match:

- Gifts made to support extra curricular or intercollegiate athletics or athletic scholarships
- Gifts to public broadcasting stations (radio and television), even if located on a university campus
- Gifts made in lieu of tuition payment for services
- Fees for service or tuition payments to tuition organizations
- Gifts made in lieu of pledges, tithes, or other financial commitments to a K-20 school
- Gifts for the private benefit of specific individuals
- Gifts made with funds given to the employee or retiree for donation purposes by any other individ
- Membership fees for which benefits are received
- Dues to alumni(ae) or similar groups
- Payment for auction items
- Subscription fees for publications
- Gifts of real or personal property
- Gifts made by or through Community Trusts or similar organizations, including Charitable Remainder Advised Funds, or Family Foundations
- Cumulative gifts from several individuals reported as one contribution

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### How the Program Works?

The easiest way to submit a matching request is by submitting the request electronically. Matching Gift requests submitted electronically via a paperless process at [www.easymatch.com/intel](http://www.easymatch.com/intel). The web-based process is a faster and easier process, but you can also find program-related information such as Guidelines, FAQs, your Personal History (beginning with gifts processed in Q3'06) and Search for Charitable Organizations. If you are unable to access the web site for any reason, you may submit your request via paper form. You may obtain the form by either [Download forms](#) or call JK Group at 1-(866) 625-4304.

If filling out the paper form, the donor should:

- Complete Section 1 of the original application form
- Mail the original application form, with the donation and any other necessary documentation, to the donor's choice that meets the criteria listed in the guidelines

The school should:

- Complete Section 2 of the application form.
- The authorized officer of the charity must verify the donation, sign the application form and return it to the Intel Matching Gifts Program, PO Box 7067, Princeton, NJ 08543-7067

Any Matching Gift to Education forms received that reflect gifts not eligible for a match will be declined with an explanation sent to the employee.

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### Matching Gift Payments

Matching Gift disbursements that have been verified by the school and screened will be made on a quarterly basis to the organizations per the schedule below. Every effort will be made to process all requests (electronic or paper) by the program cut off date. However there may be circumstances that would delay the approval of the match which would require the match to be paid in the following quarter.

Examples of possible delay in matching:

- If a request is submitted for a gift to a new school, JK Group is responsible to verify the organization prior to approving the match which will require additional time to verify with the school
- Forms are not completed appropriately by the donor or school, including missing signatures, conflicting amounts, etc

No exceptions will be made regarding out of cycle distribution of funds that have been delayed.

	Program Cut Off	Payment Date
Q1 Payment:	March 31	April 30
Q2 Payment:	June 30	July 30
Q3 Payment:	September 30	October 31
Q4 Payment:	December 31	January 31

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### Special consideration

The Intel Foundation reserves the right to determine whether any gift shall be matched. The Intel Foundation may revoke, suspend, or terminate this program at any time. Organizations approved in the past may not qualify for the Matching Gifts to Education Program in subsequent years if new information is received regarding the loss or change in their mission or their programs that indicate the organization now falls outside of the Intel Matching Gifts to Education Program guidelines. However, absent such new information, previously approved organizations remain approved. If you have any questions or concerns, prior to making your initial contribution, please contact the Matching Gifts to Education Program via email at [intel@easymatch.com](mailto:intel@easymatch.com) or by phone at 1-(866) 625-4304.

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