



Knight Capital Group
Charitable Giving - CMIR
545 Washington Boulevard
Jersey City, New Jersey 07310

Matching Gift Application

Part C: To be sent with Part A

Under this pilot program, Knight will match eligible employee gifts between \$50 and \$1,000 at a ratio to be determined at year end by relating total employee contributions to the program budget. Each eligible Knight employee can submit matching gift requests for a combined maximum of \$1,000 annually. **Please note: Knight is not providing a dollar to dollar match.**

Guidelines:

- **Eligible U.S. Charitable Organizations:** Charitable organizations in the United States must be tax-exempt under section 501(c)(3) of the Internal Revenue Code and not be classified as a private foundation.
- Not all charitable organizations can be funded. Please review the eligibility section to understand further restrictions on certain types of organizations and programs
- Gifts must be **personal contributions**.
- The amount of each gift must equal **at least \$50 USD** to be eligible. Each eligible Knight employee can submit matching gift requests for a **combined maximum of \$1,000** annually.
- The contribution must be **actually paid, not simply pledged**.
- **Employee Deadline** - Employees must complete an application and have the recipient organization verify the gift. Employees can submit the request at any point during the year before November 30th of the year it is donated. The match will be made after the November 30th deadline.

Eligible Participants: Full-time employees of Knight

How to Contribute: Employees must complete Part A of the application and mail it with your contribution to the charitable organization. An authorized officer at the charitable organization should then complete Part B and send it to the address at the top of the form or email it to charitablegiving@knight.com along with a copy of the charitable organization's W9 form. After verification that your gift has been received and the charitable organization qualifies for the gift match, a check will be forwarded to the organization.

Program Administration: The administrators of the Knight Matching Gift Program reserve the right to make the final determination regarding the eligibility of both donors and recipient institutions. The administrators further reserve the right to discontinue or amend any part of the Program without prior notice.

Knight reserves the right to decline any matching gift request that it deems to be outside of the firm's matching gift parameters.

THE FOLLOWING ORGANIZATIONS ARE NOT ELIGIBLE FOR MATCHING DONATIONS:

- Religious organizations
- **Donations that result in an employee or a family member receiving a benefit**
- **Organizations classified as private foundations** by the Internal Revenue Code, or family foundations
- **Gifts that benefit a particular student or group of students, or athletics**
- **Political organizations** and activities
- **Fraternal organizations**
- **Gifts made into donor advised funds or deferred gifts**
- **Tuition fees, loan repayments, and payments in lieu of tuition**
- **A pledge for payment not yet made**
- **Pooled gifts** - gifts made jointly by several individuals and pooled

Employee Giving Program Review Policy

Knight may suspend, change or terminate any of these programs at any time. The interpretation, application and administration of the programs shall be determined by Knight whose decision is final. Make sure that you are familiar with these matching gift program rules. Failure to abide by these rules or providing any false or misleading information in connection with a matching gift request could result in disciplinary action up to and including termination, as well as possible civil or criminal liability. Knight reserves the right, in its sole discretion, to discontinue funding and to demand the return of the matching gift grant amount, or any portion thereof, and any income earned thereon, if you provide Knight with any false or misleading information or make any misrepresentations in connection with this request for a matching gift.

For additional information: Please email charitablegiving@knight.com

A copy of the organization's W9 form must be included. Failure to include may prevent processing.