

Lending Club Guidelines

Lending Club will continue to provide a dollar for dollar match on your donations of up to \$100 per year to eligible nonprofit organizations of your choice (although you're certainly welcome to give more or less). In addition, the company will offer up to 8 hours of paid time off for you to use for qualified volunteer activities. Every quarter, we'll set up a few featured volunteer events so you can gather with and meet fellow LCers. Check out [Benevity](#) to find new volunteer updates that we'll share throughout the year.

New to Lending Club or never heard of the Doing Good Program? Here's how to get started:

1. Go to <https://lendingclub.benevity.org> (bookmark it!).
2. The first time you log in, you'll need to provide your network credentials. After then, you'll be able to access the site via single sign on.
3. Once you're on the site, you can click on your name in the upper right-hand corner to set up your profile.
4. Although the site is pretty intuitive, you can click on the Help link next to your name in the upper right-hand corner to view site instructions and get answers to FAQs.
5. That's it! Now you'll be able to:
 - a. Find volunteer or giving opportunities, including ones that match your specific interests
 - b. Make donations to qualified organizations directly online via credit card or PayPal
 - c. Track your annual matching funds and volunteer time (although hourly employees also need to track volunteer time in ADP to get paid)
 - d. Create and manage volunteer events, including team competitions
 - e. Manage donation receipts for tax reporting