

## **Mentor Graphics Foundation – Matching Gifts Program**

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The Mentor Graphics Foundation contributes funds to support non-profit organizations with two purposes in mind: to give back to the communities in which the company is located, and to support community involvement and efforts to improve quality of life in society.

### **Who is eligible?**

Full-time and part-time regular employees of Mentor Graphics in the United States. Non-employee members of the Board of Directors of Mentor Graphics Corporation are also eligible. Temporary employees, consultants or contractors are not eligible.

### **Eligible organizations**

To be eligible for a matching gift an organization must have a tax-exempt classification under Section 501(c) 3 of the U.S. Internal Revenue Code.

### **Who is not eligible?**

- Fundraising sponsorships, fundraising event tickets or contributions that result in a benefit to you or a family member. This includes raffle tickets, dinner or memberships
- Political organizations
- Religious organizations such as churches, temples or other houses of worship
- Seminaries, theological institutions and Bible colleges
- Fraternities, sororities, honor societies or campus organizations
- Any organization that discriminates in any way against any race, gender, ethnicity, disability or sexual orientation
- Capital campaigns, building funds or endowments

### **Funding**

The Mentor Graphics Foundation will provide cash funds to match a cash donation to an eligible non-profit institution in support of activities related to that institution's primary objective. Donations must be cash contributions actually paid, not merely pledged. In-kind donations are not eligible for this program.

Matching funds will be provided up to a maximum amount of \$500.00 per person in a calendar year. The minimum contribution eligible for a matching grant is \$100.00.

Gifts are matched when the Foundation receives a completed and signed Matching Gift Form along with a copy of the receipt from the non-profit institution that verifies its non-profit status. Copies of checks will not be accepted as proof of contribution. The requestor may attach the receipt to the Matching Gift Form and forward to:

Mentor Graphics Foundation  
Building D-4  
8005 SW Boeckman Road  
Wilsonville, OR 97070

If more convenient, you can forward the completed Mentor Graphics Foundation Matching Gift Form to the non-profit institution and ask them to return to the above address along with a copy of the receipt.

The Mentor Graphics Foundation reserves the right to make final determination as to whether an organization or activity is eligible for matching funds. The Foundation also reserves the right to request any supporting documentation it considers necessary to determine eligibility.

The Foundation does not have unlimited funds. Therefore, if the monies required for matching funds exceed the funds currently available in the program, the Foundation reserves the right to discontinue the Matching Gifts Program through the remainder of that fiscal year.

Gifts will be matched using the following schedule:

<b>Received by</b>	<b>Paid by</b>
April 1	April 31
August 1	August 31
December 1	December 31

## **Forms**

- [Matching Gift Form](#) [pdf 15kb]
- [Employee Fund Raising Form](#) [pdf 20kb]

If you have any questions regarding the Employee Fund Raising Activity match program, please contact the foundation at: Mentor Graphics Foundation or 503-685-7797.