

Mentor Volunteer Program

K-12 School Volunteer Grant Program Guidelines You Can Make a Difference

Effective July 1, 2009, for every 20 hours MGC employees, or their spouse/domestic partner spend making our schools better, the MGC Foundation will grant the school \$100 with an annual maximum of \$1,000 per volunteer. It's that simple. We've eliminated the 100 hour threshold so that it is easier than ever for you to get involved with the schools! Private, as well as public schools are eligible. They must be legitimate, tax exempt, non-profit schools that meet IRS regulations and do not practice discrimination.

Who Can Volunteer

Volunteers must be active employees of MGC, or the employees spouse or eligible domestic partner. Neither the volunteer hours nor the matching grant may be credited toward tuition or tithing, or in any other way represent a direct material benefit to the volunteers or their families.

Also, the MGC Foundation cannot provide schools with the names of employees whose children attend there. Schools may encourage volunteers through newsletters, etc.

How It Works

Tell your school about MGC's K-12 Volunteer Grant Program and give them a copy of these Volunteer Grant Program guidelines or contact the program director for a brochure.

Decide with the school what type of volunteer activity you can contribute..

Examples of activities that do NOT qualify include school fundraising activities, coaching athletic teams, attending parent club meetings, attending parent-teacher conferences or religious instruction.

What You Do

To begin earning cash for your school, simply complete the Volunteer Grant Report Form indicating the number and purpose of your volunteer hours. Sign the form and submit it to the principal of your school, who will collect and hold all forms for the current school year. The school will complete its portion of the form(s) and return them to the MGC K-12 Foundation no later than June 30th.

NOTE: Schools should submit the forms at the end of the year, regardless of the number of hours, for program information and development purposes.

Private schools should include a copy of their letter from the IRS documenting current federal tax exemption under sections 501(c)(3) and 509(a). Schools should also indicate the source of their accreditation.

The MGC Foundation will verify the amount to be donated to each school and process checks. Checks will be given to the schools in September.

You Can Make a Difference Today!

Here's your opportunity to enrich our schools--and yourself--in a big way. Volunteer--and MGC will be in the classroom with you.