

Double Your Gift!

To have your gift matched, complete the employee portion of the attached form. Complete the Employee portion of the Application and attach your contribution or the receipt confirming your contribution to the 501(c)(3) organization. The organization will complete the application by verifying receipt of your donation and returning the application to the Foundation. Once a completed application is received, the Midcontinent Media Foundation will mail a check to the 501(c)3 for the eligible matching funds.

Requests for matching donations must be received in the same calendar year as the donation is made. Employee gifts should be contributed by November 15th to allow adequate time for the organization to complete the application and for the Foundation to process the request by December 31st.

Qualifying Contributions

Gifts are matched on a one-for-one basis and may be made to more than one organization. The minimum individual gift is \$25. The Midcontinent Foundation will match gifts up to a total of \$500 per Full-Time employee per year.

The following are examples of gifts that are not eligible:

- In-Kind gifts.
- Pledges.
- Subscriptions.
- Tuition.
- Dues, alumni associations, bequests, or other giving where employees receive a material benefit from the gift (athletic tickets, reduced tuition, etc.).
- Other giving which involves the receipt of products or services such as dinners, auction items, or theater seats.

Most organizations that are recognized as not-for-profit and are tax-exempt under Section 501(c)(3) of the Internal Revenue Service Code are eligible to receive matching contributions from the program, including groups in the following areas: social welfare, arts, human services, civic environment, community development, elementary and secondary public and private schools, and colleges and universities. The following organizations are not eligible:

- Political groups.
- Religious groups.
- United Way.
- Fraternal organizations.
- Private foundations.
- Organizations whose major function is donating to other charities.
- Organizations such as youth athletic teams or individual scout troops.
- Organizations whose activities represent a conflict of interest for the corporation or an employee.
- Organizations must promote inclusion and diversity. Organizations whose practices are not in keeping with the corporation's equal opportunity policy are not eligible, such as organizations that discriminate on the basis of age, disability, religion, ethnic origin, gender, or sexual orientation will not be granted sponsorship.

Midcontinent Foundation Employee Gift Matching Application



To be completed by the Employee:

To: _____ (Organization Name),

Enclosed is a ____ contribution ____ copy of my contribution receipt. My employer will match gifts employees make to 501(c)(3) organizations on a one-for-one basis, for up to \$500.

Please complete the below application and return it to the address below to receive a matching contribution from the Midcontinent Foundation.

Midcontinent Media Foundation
3901 North Louise Avenue
Sioux Falls, SD 57107

_____ I certify that this organization and my donation meets the requirements of the Gift Matching Program.

Sincerely,

(Print Name)

(Signature/Date)

To be completed by the 501(c)(3) Organization:

I certify that a contribution of \$ _____ was received by our organization on _____

(date of receipt) from _____ (donor name).

I confirm that our organization (please check all that apply):

- Is recognized by the US Treasury Department as one to which contributions are deductible by the donor for federal income tax purposes.
- Promotes diversity and inclusion and does not discriminate on the basis of age, disability, religion, ethnic origin, gender, or sexual orientation.
- Is not a religious or political group.

Please send the matching gift to:

Sincerely,

(Print Name)

(Date)

(Signature/Title)