

Guidelines for Millennium's Matching Gifts

Millennium will match an employee's cash, check or on-line contribution to an eligible organization. The minimum gift is \$25 to a maximum of \$5,000 cumulative total per employee, per calendar year. An employee may apply for a matching gift for more than one organization; however the aggregate matched will not exceed \$5,000 per employee per year

How does the match occur?

Once an employee makes a donation to an eligible organization, the employee may request the matching gift using a quick, on-line request through Millennium Matching Gifts. Following receipt of the request, the Millennium program administrator will contact the organization to verify receipt of the employee's gift and make the match

How often will gifts be matched?

Requests received by the 1st of the month will be processed by the last business day of the month and a check will be mailed to receiving non-profit organization(s) within 4 to 6 weeks. Gifts will be matched for the calendar year in which they are made.

When can an employee submit a request for a Matching Gift?

Matching gifts must be requested within ninety days of the gift received date. Requests received after that time will not be honored.

Eligible Employees

All current employees of Millennium who work 20 hours or more per week are eligible to participate.

Eligible Organizations

Non-profit organizations located in the United States or one of its possessions and recognized by the Internal Revenue Service as tax-exempt and designated a public charity under Section 501(c)(3) of the IRS Code.

Ineligible Organizations

- Civic groups that are not exempt under section 501(c)(3) of the IRS Code, including fraternal, social, union or veteran organizations
- Religious organizations – defined as an organization that is denominational in nature and/or espouses or seeks to endorse a religion or faith, are not eligible unless the gift is made to a 501(c)(3) registered organization and benefits the broader community in a non-religious way and the gift is designated to that same activity. Gifts to accredited schools associated with religious organizations and have 501(c)(3) status will be matched.
- Political groups
- Organizations whose philosophy and mission may conflict with Millennium Pharmaceuticals, Inc.

Eligible Contributions

Eligible gifts will be donated in the form of cash, check, or credit card. The donation must be from the employee's personal funds and paid directly to an eligible, approved 501(c)(3) organization. The employee's calendar year matching gift limit is based on the date the gift is received by the non-profit organization.

Ineligible Contributions

Millennium will not match gifts that fall into any of the following categories:

- Funds raised from outside sources and individuals

- Fees for services
- Unpaid pledges
- Bequests
- Any payment that affords the contributor or any other person a personal benefit such as gifts, services, tickets or premiums
- Gifts that are pooled together by several employees and submitted as one contribution
- Subscription fees for publications
- Gifts designated for particular individuals
- In-kind gifts stocks, securities or non-cash contributions
- Tuition fees, loan repayments and payments in lieu of tuition