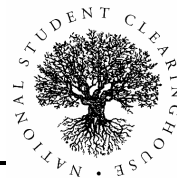


Matching Donation Program



The Clearinghouse will match an Employee's donation to educational and/or non-religious charitable organizations located in the United States or one of its possessions. Educational institutions must be a primary, secondary or higher education institution or a scholarship program managed by a non-profit organization. Non-religious charitable organizations must be recognized by the Internal Revenue Service (IRS) as tax-exempt and designated a public charity under Section 501(c)(3) of the IRS code or as an instrumentality of a state or local government as provided by 170(c)(1) of the code.

Qualifications:

- The donation can be a maximum of \$3,000 annually. (Based on the calendar year)
- Must be an Employee of the National Student Clearinghouse and actively working full time.
- Must have at least six (6) months of service.
- Contributions must be a paid personal donation of at least \$50.
- Employees should provide the charity with the matching donation request form with their donation and request that it be returned to our accounting department within sixty (60) days of the donation.
- The original signature of the receiving organization must be on the Matching Donation request form.

Ineligible Gifts:

- Donations made by Employee's spouse or partner;
- Donations which result in the donor or a family member receiving a tangible return (e.g. dinner, subscriptions, raffles, prizes, tickets, memberships, etc.);
- Pledges of future financial support;
- Donations to religious organizations whose program's principle purpose is to promote a particular faith, creed or doctrine;
- Tuition, books, student fees;
- Political organizations, causes or campaigns;
- Dues to alumni groups, clubs, fraternities, sororities, etc;
- Funds collected from others and submitted by an eligible donor;
- Gifts-in-kind, other than securities; Deferred gifts (e.g. annuities, charitable remainder trusts, etc.), bequests and insurance premiums that name the organization as beneficiary.

For additional information contact: 703-742-4206

The National Student Clearinghouse reserves the right to audit, amend or decide any questions of eligibility under the Matching Donation Program.