



# Employee Matching Gift Application

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## **The Plan in Brief**

Natixis Global Associates will match dollar-for-dollar the contributions of its employees to nonprofit agencies as defined in the Eligibility section below. The minimum gift the company will match is \$25, up to a maximum combined amount of \$1000 per employee per calendar year.

## **Who is Eligible**

All regular full-time and/or part-time employees working more than 20 hours per week.

## **What Organizations are Eligible**

Nonprofit agencies with tax-exempt status under Section 501(c)(3) of the Internal Revenue Code are eligible to receive program funds. The IRS grants such status to organizations that promote the common good and benefit the general welfare of the community. By definition, this excludes organizations that promote single sectarian, denominational, or religious activities; political or labor organizations; fraternal societies; or organizations that promote a hobby or are primarily of benefit to an individual employee or the employee's family. Both public and private educational institutions (all levels: elementary, secondary, college, and university) are excluded and will not qualify for a corporate match.

## **What Gifts are Eligible**

Any number of gifts may be given to any number of organizations within a given calendar year (January 1-December 31). Natixis Global Associates will match each gift made within that year of \$25 or more, up to a total of \$1000 for a single employee. If a gift is made in installments, each installment will be treated as a separate gift.

## **How the Plan Operates**

The employee obtains this form from Human Resources and sends it with his or her gift to the eligible organization.

An authorized officer of the organization certifies receipt of the gift and the eligibility of the organization, and returns the form to Natixis Global Associates.

Natixis Global Associates verifies the eligibility of the employee and the organization, approves the form and sends it to Accounts Payable for payment.

Natixis Global Associates reserves the right to change or withdraw this program without notice and to decide all questions of interpretation that arise in connection with the program.