

MATCHING GIFTS PROGRAM

Special Note: Before completing this form, please review the instructions, guidelines and gift limitations for the Matching Gifts Program.

Section A: *To be completed by DONOR*

Donor Name _____

Home Address (Number & Street) _____

City _____ State _____ Zip Code _____

Business Phone _____ E-mail Address _____

Date of Gift _____ Amount of Gift \$ _____ Amount to be Matched \$ _____

Name of Recipient Organization: _____

I certify that the information submitted is correct. My gift fully complies with the provisions of the program and is not being used for personal gain or in payment of any liability I may have to this organization or its affiliates.

Donor Signature _____ Date _____

Section B: *To be completed by ORGANIZATION*

Name of Organization _____ Federal Tax # (EIN#) _____

Address (Number & Street) _____

City _____ State _____ Zip Code _____

Tel. No. _____ Fax No. _____

E-Mail Address _____

Date of Gift _____ Amount of Gift \$ _____ Tax-deductible Amount \$ _____

I certify that the above-indicated gift has been received, that it will be used to support the primary objectives of the organization, and that it otherwise fully complies with the provisions of the program. I assert that this gift will not be used to pay any fees or in lieu of tuition or any personal obligation of the donor. I further assert that neither this organization nor its affiliates are in any way involved in terrorist financing, money laundering, or any other type of illegal activity.

Name and Title (please print or type) _____

Authorized Signature _____ Date _____

After this form has been completed and signed by donor and organization, the organization must forward **within 90 days** from date of gift to fax number (203) 618-7011 or mailed to:

**RSR Partners, Inc.
Matching Gifts Program
8 Sound Shore Drive
Greenwich, CT 06830**

RSR PARTNERS

INSTRUCTIONS

Donor

The eligible donor should complete the required information and sign the form certifying that the gift fully complies with the provisions of the program and it is not being used for personal gain or in payment of any liability to the organization or its affiliates.

The form should be sent with the donation to the eligible educational, arts/cultural, environmental, health/hospital, medical research, human service, or civic organization.

Organization

A responsible financial officer of the organization should then complete the required information and countersign, certifying that the contribution has been received and complies with the provisions of the program and that the gift will not be used to pay any fees or in lieu of tuition or any personal obligation of the donor. The completed form must be faxed to (203) 618-7011 or mailed to:

RSR Partners Inc.
Matching Gifts Program
8 Sound Shore Drive
Greenwich, CT 06830

GUIDELINES

Eligible Donors

 Full-time employee of RSR Partners, Inc. that have worked at the company for at least 3 months.

Eligible Organizations

Education: Private and public degree-granting colleges and universities, two year colleges, graduate and professional schools, seminaries and theological schools, publicly and privately supported primary and secondary schools. Gifts to tax-exempt alumni funds, foundations, and association whose exclusive purpose is the support of one of these educational institutions. Parent Teacher Associations (PTA) recognized by the IRS as tax exempt under section 501(c)(3), are also eligible.

Arts: Non-profit arts/cultural organizations primarily focused on activities that are open to and operated for the benefit of the general public (for example, museums, libraries and theaters).

Environmental: Non-profit environmental organizations primarily focused on activities that are open to and operated for the benefit of the general public (for example Nature Conservancy and World Wildlife Fund). Environmental organizations that conduct significant lobbying and/or litigation activities are ineligible.

Health and Hospitals: Hospitals: non-profit voluntary hospitals accredited by the Joint Council on Accreditation of Hospitals. Health care services: non-profit organizations whose primary purpose is to provide health care services in the prevention or treatment of diseases/disorders (for example, community health center, rehabilitation centers, blood banks and hospices).

Medical research: non-profit organizations whose primary purpose is to conduct medical research (for example, the American Cancer Society and American Heart Association).

Human Service: Non-profit organizations that promote or provide a broad range of restorative and preventive, social psychological or employment-related services.

Civic: Non-profit organizations that help individuals and the general public address issues of public concern. Funding Federations with a 501(c)(3) charity status, such as United Way, that provides financial support and advocacy for a group of member non-profit organizations are also eligible.

All organizations must be recognized by the Internal Revenue Service as tax-exempt and designated a public charity under Section 501(c)(3) of the Internal Revenue Service Code.

Minimum and Maximum Gift Amounts

RSR Partners, Inc. will match, dollar for dollar and up to \$1,000 in any calendar year, employee tax-deductible donations to educational, institutions, arts/cultural organizations, environmental organizations or health/hospital organizations that meet certain requirements. **Gifts must be \$50 or more to be matched.**

Deadlines

All applications postmarked to the matching gift office after December 31 will be credited toward the employee's eligible match for the following year. **Eligible applications must be received from the 501(c)(3) organization within 90 days of the donor's gift.**

GIFT LIMITATIONS

RSR Partners Inc. will not match:  Private Foundations and Private Operating Foundations  Pledges;  Memberships;  Bequests and insurance premiums;  Payments for tuition, books, or other special fees;  Dues payable to national or local alumni groups;  Tickets to athletic, cultural or social events, luncheons or dinners;  Subscription fees for publications;  Student exchange programs, fellowship programs, educational seminars;  Gifts made by spouses of employees, personal or family foundations;  Gifts intended to fulfill a person's pledges or other church-related financial commitments;  Gifts made through a third party or gifts given as a way of supporting a third-party organization (e.g., athletic, religious or social organizations) except those to independent college funds;  Gifts to fraternities or sororities;  Gifts to religious, sectarian or political organizations.

Special Note

RSR Partners Inc. reserves the right to modify or discontinue this program at any time. The interpretation, application and administration of the provisions of the program shall be determined solely by the Company, and its decisions shall be final.

Questions concerning the program and eligibility of organizations should be directed to the Matching Gifts administrator at 203-618-7000.