

### **Matching Gifts Program**

The board of directors and management of Restaurant Supply Chain Solutions believe that Restaurant Supply Chain Solutions should take an active role in the community and society in which its team members live and work. This concern for society is demonstrated through our commitment to help support arts and cultural organizations, educational institutions, hospitals and health care agencies, youth organizations and social service organizations which its team members feel are worthy of this support. This commitment is made through a 1-for-1 matching gift program as outlined below. These matching funds are available only to the limit budgeted for the fiscal year and approved annually by the Board of Directors. If the funds are totally expended, no further matching gifts will be made until the following year. Administration of the Matching Gifts Program, and the resolution of any disputes concerning the program, such as recipient eligibility, will be the responsibility of a three member committee including at least one non-officer or manager appointed by the President.

### **Who is Eligible?**

Active team members and officers of Restaurant Supply Chain Solutions and its subsidiaries may apply to have their contributions matched on a 1-for-1 basis. Retirees may also apply to have their contributions matched on a 1/2-for-1 ratio.

### **Program Categories**

To be eligible, recipient organizations must operate on a not-for-profit basis and be located in the United States. They also must be certified for tax-exempt status under Federal Internal Revenue Code Section 501(c)(3). Contributions to eligible organizations in any of the following categories may be submitted for matching funds:

1. Arts and cultural organizations, such as music and dance groups, museums, and public television and radio;
2. Any accredited elementary or high school, college or university, excluding those currently attended by Team Member or Team Member's immediate family.

3. Hospital and health care agencies in the United States;
4. Youth Organizations;
5. Social service organizations providing direct services, such as the Salvation Army or shelters for the disabled and homeless.

### **Ineligible Organizations**

Contributions to the following types of organizations are not eligible to receive matching funds:

- Religious, political, civic or fraternal organizations;
- Fund for the Arts, United Way or similar federated campaigns;
- Educational organizations such as alumni associations, athletic booster clubs and tuition payments; or
- Organizations representing a conflict of interest for Restaurant Supply Chain Solutions.

### **On What Basis Are Gifts Matched?**

Team member and retiree contributions of \$50 to \$2,500 to organizations will be matched for a 1-for-1 or 1/2-for-1 basis as applicable. You may contribute to as many organizations as you wish; however, your personal contributions for which you can request matching funds cannot exceed \$2,500 per fiscal year.

### **Can I Request A Specific Use For My Gift?**

You may designate how your gift is to be used, but the matching gift from Restaurant Supply Chain Solutions will be unrestricted. Under the Matching Gifts Program, the recipient organization can use funds as it feels appropriate.

### **How Can My Contribution Be Matched?**

To apply for matching funds, please complete Part A of the Matching Gifts form. Send the form with your contribution to the eligible school or organization. An authorized officer at the eligible non-profit organization will complete Part B of the form and send to Restaurant Supply Chain Solutions for processing.

### **Part A**

To be completed by Restaurant Supply Chain Solutions team member and sent to the eligible organization. Please print responses:

### **Part B**

To be completed by an authorized officer of the eligible non-profit recipient organization and sent to Restaurant Supply Chain Solutions. Please print