



## **Matching Gift Program**

### **Purpose:**

The South Central Connecticut Regional Water Authority's Matching Gift Program is a way for the Authority and our employees to be partners in bettering our communities.

### **Employee Eligibility**

All employees actively employed by the South Central Connecticut Regional Water Authority and working on a regular basis **for at least one year** are eligible to participate.

### **Gift Match Eligibility**

To be considered for a matching contribution, the gift must be a personal contribution of an eligible participant, actually made and not merely pledged for future payment. No match will be provided for donations that provide a material benefit, such as dinners, golf outings, tickets or auctions to the employee, a relative or designee.

### **Organization Eligibility**

Only organizations and institutions that have been granted a tax-exempt status by the Internal Revenue Service under Section 501(c)(3) of the Internal Revenue Code and are located in the United States are eligible to receive matching gifts from the Authority. Organizations must be willing to submit a statement of purpose and proof of their tax-exempt status if requested. Ineligible organizations include: any pre-college educational institution (e.g. day care through high school) or any extracurricular activity group associated with these organizations (e.g. PTA, fund drives); athletic organizations, including athletic booster clubs of educational institutions; scholarship funds; any religious organization or campaign (e.g. churches, seminaries, religious fund drives); organizations which promote a political party or candidate or engage in any political lobbying efforts; any United Way campaign or other federated drive (e.g. United Funds, Community Chest); or any organization that discriminates in any way that is inconsistent with national equal opportunity practices.

### **Amount of Contribution**

The South Central Connecticut Regional Water Authority's Matching Gift Program will match eligible gifts on a dollar-for-dollar basis to qualifying non-profit organizations for gifts of \$25 or more, up to a combined total of \$100 per eligible participant per fiscal year (June 1 through May 31).

### **Applying for a Matching Gift**

1. Eligible donor should complete Part A of the attached form and mail completed form with his/her gift to the eligible organization.
2. An authorized official of the receiving organization should complete Part B of the form and mail it to the address on the application.