

Silicon Valley Bank's Charitable Matching Gift Program

Silicon Valley Bank's Matching Gift Program is designed to support SVB employees' personal philanthropy by matching their individual donations to non-profit organizations.

What kind of organizations will SVB match?

The matching gift program is broad in its support of the charities our employees have committed to supporting financially. Eligible organizations must be nonprofit organizations located in the United States and recognized by the Internal Revenue Service as tax exempt and designated a public charity under Section 501(c)(3).

Examples of eligible organizations include, but are not limited to: colleges and universities, private and public elementary and secondary schools, civic, arts and culture, health and science organizations, human service agencies, and environmental groups.

Which employees are eligible? All U.S. full or part-time SVB'ers who work for Silicon Valley Bank.

What is our level of match? Silicon Valley Bank will match U.S. employee gifts ranging from \$25 - \$1000 per employee, per year at a 1:1 ratio. Donations must have been made on or after the program launch date (March 18, 2013).

Which organizations are not eligible? The following gifts are ineligible for the Silicon Valley Bank Matching Gift Program:

- Civic groups including social, union or fraternal veteran's organizations
- Political or religious organizations (unless the donation is designated to a secular community service program like a homeless shelter or a soup kitchens which does not advance an specific religious views)
- Organizations that hold or espouse political, religious, or social views that run counter to SVB's culture, values, or mission
- Combined or pooled donations of a group of people which is represented as one donation from an eligible donor
- Donations from spouses, domestic partners or relatives
- Dues to alumni groups or school tuition fees
- A pledge for payment not yet made
- Gifts or sponsorships that result in an employee or family member receiving a benefit

A small committee of SVBers from Legal, Finance, HR and other areas of the company will review all charitable match requests to ensure that recipient organization meets the necessary qualifications.

How do employees request a matching gift?

Step 1: The SVB employee must complete Section I of the Employee Matching Gift Request Form and mail it, along with his/her gift or a receipt of your gift, directly to the non-profit organization.

Step 2: The nonprofit will complete Section II of the Employee Matching Gift Request Form verifying receipt of your individual donation and send the completed form back to SVB for processing.

Step 3: The recipient organization will need to include a copy of its mission statement, a signed W-9, and IRS Final Determination Letter of 501 (c)(3) nonprofit status.

How often will the match payout? Matching gifts will be processed quarterly. Direct gifts received and confirmed by: · March 15 will be processed by April 30 · June 15 will be processed by July 30 · September 15 will be processed by October 30 · December 15 will be processed by January 30 of the following year

How can the matching gifts policy be changed? SVB may suspend, change or terminate this program at any time. The interpretation, application and administration of the program shall be determined by the Steering Committee, whose decision(s) shall be final.

Who do I contact if I have questions?

Please contact Brendan Smith-Bentley (408.654.7381 or bsmith@svb.com)

Minimum gift: no minimum

Maximum gift: \$1000

Gift ratio: 100 percent

Website link: <http://www.svb.com/>