



Matching Gift Request Form

Please complete this form and send it to Smith Human Resources Department (*Attention: Jean Aynn Prestenbach*) at 16740 Hardy Street Houston TX, 77032 Box #73 along with your receipt from the school acknowledging your contribution

Employee Information

Name:

Employee Number:

Work Location:

Phone Number:

Contribution Information

Total Amount of Contribution \$:

*Minimum \$25.00, maximum \$5,000 matching gift per year

*No more than \$10,000 will be given to one school in a year

Educational Institution

Name of University:

Address:

City:

State:

ZIP:

Phone Number:

Your Printed Name :

Your Signature :

Date: