# **SunGard Higher Education Matching Gifts Program-Customer/External FAQ**

### Q: Does SunGard Higher Education have an employee matching gifts program?

**A:** Yes, SunGard Higher Education matches individual employee donations to eligible 501(c)(3) non-profit education organizations. Donations are matched up to \$500 per employee per year on a first-come, first-served basis until allocated funds are expended.

#### Q: How can we get gifts from SunGard Higher Education employees matched?

**A:** SunGard Higher Education employees who make donations to eligible non-profit organizations can request that SunGard Higher Education match their gift. This process must be initiated by the employee and follows a formal verification process.

## Q: When should our organization expect to receive the matching donation from SunGard Higher Education?

**A:** If an organization is eligible to receive matching funds from SunGard Higher Education, and all paperwork has been completed, matching gift checks are distributed within 90 days of receipt of the documentation.

#### Q: Which non-profits are eligible for the matching gifts program?

**A:** Our program is designed to honor employee giving at SunGard Higher Education by supporting a broad spectrum of education organizations and institutions. SunGard Higher Education will process and match employee gifts to all U.S.-based education institutions with IRS 501(c)(3) public charity status or established 501(c)(3) foundations in the United States that are affiliated with non-US educational organizations.

SunGard Higher Education does not match gifts to private foundations, charitable gift funds, political organizations, or religious organizations