

Teichert Foundation Matching Grant Application

Teichert Foundation will match employee gifts up to \$250 to give a little extra support to agencies our employees feel strongly about. The matching program is available once per fiscal year, and extends to agencies that are otherwise qualified to receive Teichert Foundation grants. *Please see eligibility requirements below.*

Matching Grant Application

To be completed by Teichert employee
(Please type or print clearly)

Teichert Employee Name

Badge #

Teichert Location

Department/Division

Work Phone Number

Name of Agency

Agency Address

City, State & Zip Code

Agency Contact Person (if known)

Organization Phone Number (if known)

Donation Amount

Are you a board member or a volunteer for this Agency?

YES

NO

Send this application and proof of donation to:

Emily Begay | Program Associate
Teichert Foundation | 916.484.3255
3500 American River Dr. | Sacramento, CA 95864
ebegay@teichertfoundation.org

How to Apply

- Complete the application form.
- Attach a copy of your donation check or receipt to the completed Matching Grant Application form and send to Teichert Foundation.

We will verify agency eligibility, prepare a matching donation check and send it directly to the organization with a letter indicating the source of the contribution.

Eligibility

Nonprofit organizations recognized by the Internal Revenue Service as exempt from federal income tax under IRS Section 501(c)(3) within Teichert, Inc. geographical areas of business and Teichert Foundation focus of interest are eligible.

Public or nonprofit private schools within Teichert, Inc. geographical areas of business.

All full-time employees of Teichert, Inc. may apply for one matching grant of up to \$250 per fiscal year for one nonprofit organization.

While each employee may apply for only one matching grant per fiscal year, more than one employee may apply for grant funds for the same organization.

Donations made to employee-sponsored events such as Walk-a-thons generally do not count against the one time employee matching donation limitation.

What We Won't Match

Organizations and activities that **do not** qualify for employee matching grant funds:

- Political groups
- Fraternal, social or service clubs
- Religious groups, except for nonsectarian social service activities such as senior centers or church sponsored housing projects

Because Teichert Foundation is a nonprofit agency, it is important that the donation be truly charitable and involve no monetary or other benefit for the donor or for Teichert. For instance, discounted admission tickets, tuition considerations or other donor benefits that might be offered to a Teichert employee or relation can **not** be accepted as part of the matching donation.

How it Works

Matching Grant applications may be sent in at any time during the year and are processed one time per month.

Only complete applications for qualified agencies will be processed.

Employees will receive written confirmation of the matching donation, usually within 6 weeks.

For current Teichert Foundation Grant Distribution Guidelines, please visit our website at www.teichertfoundation.org