

Volunteer/Matching Gift Program

New combined program now allows Associates a total of \$1,000 per calendar year for a donation in your name for volunteering and/or matching gifts. The \$1,000 can be utilized 100% for volunteer hours (*nonprofit) or 100% matching gift (501(c)(3)) or a combination of both. Additionally, you will receive Power Points based on the total dollar amount donated in your name.

The Program

The volunteer/matching gifts program encourages associates of U.S. Venture Inc. to volunteer and/or financially support eligible charitable organizations, which have operations within the communities where our associates live and work, and provide services classified as charitable and tax-exempt. As a program of the U.S. Venture/Schmidt Family Foundation, all charitable contributions must be consistent with the mission of the Foundation. The program applies to all part-time and full-time Associates of U.S. Venture Inc.

Statement of Neutrality

The U.S. Venture/Schmidt Family Foundation takes a neutral position on controversial issues where significant public disagreement or debate exists. Therefore, the Foundation reserves the right to decline grants and gifts to projects that support contentious positions.

Administration

The Foundation may suspend, revoke, or terminate this Program at any time. The interpretation, application, and administration of the provisions of the Program shall be determined by the Foundation and its decisions shall be final.

VOLUNTEER HOUR PAYOUT DETAILS

Turn your volunteer hours into money to further support your non-profit organization(s) by logging your hours.

The logged volunteer hour payout is \$25 for the first hour volunteered and an additional \$2 per hour volunteered (up to \$1,000 in combination with the Matching Gift). This portion will be paid out at the end of the calendar year to a nonprofit* of your choice.

To log your volunteer hours go to: [Volunteer Hour Log](#) on www.myusventure.com under Community. You can designate up to two organizations to receive your donation.

*A nonprofit organization is legally registered with the IRS and has been issued a tax-exempt number. The nonprofit organization being gifted must appear on the IRS tax exempt listing and/or provide their tax-exempt number. The organization must also meet the U.S. Venture/Schmidt Family Foundation mission. The mission can be found at: [U.S. Venture/Schmidt Family Foundation](#). This gift may not be used to pay off a specific debt. (i.e. church dues)

MATCHING GIFT DETAILS

Nature of Matching Contributions

- 1) Gifts must be personal contributions made, not merely pledged, in cash.
- 2) The Foundation will match 100 percent of such contributions of eligible persons up to a total of \$1,000 per person per year (January 1 through December 31 in combination with Volunteer hours). If matching contributions are received by Foundation management exceeding the \$1,000 annual maximum the remaining available funds will be distributed in a manner considered equitable. (IE: Jane Doe has used \$950 of the \$1,000 annual maximum and Foundation management receives two matching requests totaling \$100, management reserves the right to distribute the remaining \$50 in the most equitable manner.)
- 3) A minimum individual contribution of \$25 to any organization must be made to qualify for the match gift.

Eligible Organizations

Any of the following nonprofit, nonproprietary organizations to which contributions are deductible

under Section 170 (c) of the Internal Revenue Code.

- 1) United Way and other nonprofit charitable organizations
 - 2) Graduate and professional schools, universities, four-year colleges, two year junior and community colleges, vocational and technical institutes which are accredited by a recognized regional or professional accrediting agency. State accreditations are not acceptable.
 - 3) Alumni funds, foundations, or associations whose exclusive purposes are the support of one or more of the above educational institutions listed in paragraph "2" above.
 - 4) Accredited hospitals open to and operated for the benefit of the general public.
 - 5) Museums of history, art, or science; libraries; performing arts organizations, and public broadcasting stations available to and operated for the benefit of the general public.
- Institutions must be tax exempt under Section 501 (c)(3) of the Internal Revenue Code. Contributions to them must qualify as deductible for federal income tax purposes.

Ineligible Contributions

- Support for individuals or pre-designated scholarships.
- Group donations (raising money as a group and submitting the total raised as your personal contribution)
- Gifts made to political groups.
- Requests from organizations outside the communities where our associates live and work.
- Tuition fees, loan repayment, and payments in lieu of tuition.
- Dues, membership fees and subscription fees for service or publications. (i.e. Church dues)
- Insurance premiums.
- Contributions to a donor-advised or family fund.
- Any contributions in return for benefits provided to the donor or donor's nominee.

Power Point Payout details

Power Points will be awarded at the end of the calendar year as follows:

\$25 - \$349	donated in your name	500 Points
\$350 - \$449	donated in your name	1,000 Points
\$450 - \$549	donated in your name	2,000 Points
\$550 - \$649	donated in your name	3,000 Points
\$650 - \$749	donated in your name	4,000 Points
\$750 - \$999	donated in your name	5,000 Points
\$1000	donated in your name	6,000 Points

How to have your gift matched

As a donor, complete Part I of the form below and send it along with your gift to the recipient organization. The recipient organization will complete Part II and return it to U.S. Venture. Please check with the recipient organization to ensure that it is tax exempt under Section 501(c) (3) of the Internal Revenue Code. All requests must be received at U.S. Venture by December 15 in order to be matched at the end of the same year (December 31).

**The United Way contribution will be included as a separate, matching donation. However, there will be no additional paperwork, nor will the \$25 minimum requirement apply. Your United Way donation will not be included in the \$1,000 limit per year.

Please print or type

Part I (to be completed by donor)	Part II (to be completed by recipient)
TO:	As an authorized official of this institution, I certify that: 1) The described gift was received.
(name of organization being donated to)	2)
FROM:	(name of recipient organization)
Your Name	Street
Street	City State Zip
City State Zip	Federal Tax Exempt No.: _____ Is a nonprofit, nonproprietary organization, contributions to which are deductible under Section 170 (c) of the Internal Revenue Code.
Telephone Number Enclosed is my personal gift of \$ _____ which I believe qualifies for matching by my employer. Neither I, nor any nominee of mine, will receive anything of value in return for this gift. The recipient institution will not apply matching funds to satisfy any obligation I may have to it.	3) Purpose of Donation (optional)
Signature of Donor	4) Nothing of value was given in return for this gift and matching funds from the U.S. Venture/Schmidt Family Foundation will not be used to discharge any obligation of the donor.
Date	Full name(print)
	Title Telephone Number
	Signature
	Date Please return completed form to: U.S. Venture/Schmidt Family Foundation 425 Better Way Appleton, WI 54915