# Watson Wyatt Worldwide Employee Matching Gift Program

## Enhance the Value of Your Contribution

#### **Double Your Contributions**

The Employee Matching Gift Program provides a way for you to double your personal donations to qualified nonprofit organizations. Within certain guidelines, the company's Foundation will match your donations dollar-for-dollar. We invite you to join the many employees who participate in this program and who are helping make a difference in our communities.

#### Who Can Participate

Employees with six months or more of continuous service at the date of the gift and who work a minimum of 20 hours per week are eligible. Directors are also eligible.

#### Which Gifts are Eligible

To be matched, each individual employee gift must have a minimum value of \$25. Each employee or director is allowed a maximum total gift value of \$10,000, per calendar year, with the total being matched dollar-for-dollar by the company's Foundation.

Gifts will be allocated toward the calendar year the gift is made to the nonprofit organization.

Personal gifts paid by cash, check, or securities having quoted market value are eligible for the Employee Matching Gift Program. Gifts must be paid, not merely pledged.

#### Gifts Which are not Allowed

Any contribution that is given in which you as the donor receive a direct personal benefit (i.e., special treatment, gifts, dues, or membership privileges), pledges not yet paid, tuition or its equivalent, repayment of loans, and any other payment not made for the present and direct benefit of an eligible organization.

#### Which Organizations are Eligible

Nonprofit organizations with an IRS 501(c)(3) tax status in the areas of health and human services, civic betterment, cultural enhancement, community and neighborhood reinvestment, and education are eligible to receive gifts.

In keeping with the policies of the company's Foundation, the following organizations are not eligible to receive gifts:

- Organizations which discriminate for any reason, including race, color, religion, creed, age, gender, sexual orientation or national origin;
- Political organizations or activities which in any way influence legislation;
- Veterans' organizations;
- Labor organizations;
- Religious organizations, seminaries, theological institutions and bible colleges. (Requests for contribution to a religious organization will be considered if the grant is for a community project that the religious organization is coordinating. Requests for projects that are primarily religiousoriented will not be matched.) and;
- United Way. The company already matches employee gifts to United Ways in communities throughout the States where we operate as part of our annual giving campaign. For this reason, individual employee gifts to United Way will not be matched.

#### Administrative Conditions

The Employee Matching Gift Program is administered by the company's Foundation. The Foundation reserves the right to amend, modify or terminate this program at any time, except with respect to employee gifts already made. Gifts are processed on a quarterly basis.

### INSTRUCTIONS

- 1. Employee completes "Matching Gift Application Form A" (reverse side) and sends it with gift to the selected organization or institution.
- 2. The recipient organization completes "Form B" (reverse side) and sends it to the company's Foundation Matching Gift Program.

To be completed by <u>employee</u> and sent with gift to selected organization or institution.

(Please Print)						
Employee Name		Employee I.D.	# Phone Number			
Company	mpany Department or Branch		Mailstop			
I work at least 20 hours per week.						
		\$				
Name of recipient (Organization) and Program (if applicable) Amount of Gift						
I hereby certify that r benefit is to be derive		sh 🗌 Check 🔲 Security	If security, how many shares?			
	su nom my gitt.	Name of Security				
Signature		Date				

Matching Gift Application - Form B						
To be completed by <u>recipient organization</u> and mailed to the company's Foundation Matching Gift Program,						
(address)	. For further information contact:					
(Please Print)						
Name of Organization	EIN (Employer Identification Number)					
Address	State	Zip Code	Phone Number			
I hereby certify that this organization/program meets the eligibility requirements of the company's Foundation Matching Gift Program as outlined on the front of this form. I further certify that the organization has a tax exempt status under section 501(c)(3) of the Internal Revenue Code, and that no personal material benefit has been derived by the donor from this gift.						
	\$					
Date Gift Received	Amount of G	ift				
Authorized Officer's Name/Title (Please Print)	Signature					
Forms not returned to the company's Foundation within 120 days from the date the gift was made will not be matched.						