

Volunteer Grants

Volunteer Grants turn your volunteer hours into cash for charitable causes. As an employee you can request a contribution of up to \$1000 a year on behalf of a qualifying nonprofit organization with which you volunteer.

PROGRAM GUIDELINES

To receive a Volunteer Grant:

- ◆ Volunteer on your own time, outside of work hours, to a qualifying nonprofit organization. You must not receive pay or any other form of compensation from the nonprofit organization for your services.
- ◆ Volunteer hours will be awarded on a sliding scale of \$20 per hour.
- ◆ Contribute a minimum of 5 hours for a \$100 donation or a maximum of 50 hours for a \$1000 donation.

All active, full-time employees of American Water and its subsidiaries are eligible to participate to a maximum of \$1000 per employee in 2013. This can include participation in the volunteer grant or matching grant programs, or any combination thereof, to the \$1000 limit per employee.

Matching Grants and Volunteer Grants are awarded on a first-come, first-served basis from a pool of funds established annually by the Foundation Board of Trustees. The Foundation reserves the right to suspend, amend or terminate the grant program at any time without notice. An organization's eligibility for grants is subject to the final discretion of the American Water Charitable Foundation Board, which reserves the right to deny a grant for any reason.

Matching Grants

When you support qualifying non-profit organizations, the American Water Charitable Foundation will match your donation. Matching Grants double your contributions to qualifying organizations.

PROGRAM GUIDELINES

To receive a Matching Grant:

- ◆ Monetary contribution must come from an eligible individual; corporate gifts do not qualify.
- ◆ Contributions must be in the form of cash or marketable securities. Gifts in-kind, dues, membership fees and pledges will not be matched.
- ◆ Contributions will be matched in an amount not less than \$25 and not more than \$1000, in the aggregate, in a calendar year.

HOW TO GET STARTED:

- ◆ Complete Part I of the application.
- ◆ Save the form and send it via e-mail or hard copy to a representative from the non-profit you support to complete Part II.
- ◆ Have the non-profit organization submit the completed application via email or hard copy to Carrie Necky, American Water Charitable Foundation, 1025 Laurel Oak Road, Voorhees, New Jersey, 08043. If you have questions, please call 856-309-4802 or email carrie.necky@amwater.com.