# ArvinMeritor Matching Gift Program

# Mission

The ArvinMeritor Matching Gifts Program has been established to allow contributions that U.S. ArvinMeritor employees make toward education to be matched from the ArvinMeritor Fund.

Please note: Tuition is not eligible for matching through the ArvinMeritor Matching Gift Program.

# **Donor Eligibility**

- Any full-time, active U.S. ArvinMeritor employee who has worked for a minimum of one year full-time (or for any company acquired by ArvinMeritor).
- Active members of the ArvinMeritor Board of Directors are also eligible.

# **Eligible Education Institutions**

- Any 2- or 4-year accredited college or university.
- K-12 accredited schools.
- Foundations, associations and funds that collect funds for eligible educations institutions as indicated above, such as the United Negro College Fund, American Indian College Fund, Hispanic Association of Colleges & Universities.
- Alumni organizations that are an alumni fund or other fund, foundation or association, that is an integral part of a college/university or that has been appropriately certified as an organization which transmits contributions to colleges or universities.
- Public radio/television stations operating through a university.
- Accredited schools operating within a hospital.

# **Gift Requirements**

- Cash, Checks
- Securities
- Pledges Paid
- Personal and Family Foundations of Eligible employees and Directors.
- ArvinMeritor will match gifts made to eligible recipient organizations, provided the donor or donating foundation receives no financial benefit. In accordance with IRS regulations, neither the individual donor nor his/her foundation may benefit from the donation.
- The gift must be an actual personal contribution by an eligible employee or member of the Board of Directors.
- The Employee contribution must be a minimum of \$25.00.
- 100 percent of a charitable contribution to eligible educational institutions is matched, with an annual limit of \$5,000 per donor.
- Gifts must be registered by March 1 of the year after the gift is made.

• Employee gifts that have been verified by the Matching Gift Center and your designated institution will be matched on a quarterly payout schedule.

#### **Ineligible Institutions**

- Seminaries, Bible Colleges, Theological Institutions and Religious Schools
- Athletic Programs
- Political Organizations
- Advocacy Groups
- Private Foundations
- PTA's or PFA's

# How to Participate

There are 2 ways to submit a request. Using this Internet site or TeleMatch.

# 1. Easy registration process on the Internet

Follow the step-by-step process in the **Gift Registration** section of this Web site. This will require you to log in.

- Personal Information Verify the required personnel information on your personal profile.
- Recipient Information Search for your favorite educational organization by name or category.
- **Gift details** Advise the amount, type of payment and date of gift.
- **Confirmation** Confirm all information and submit for processing.

# 2. Using the Telematch System

- Mail donation to the educational organization of your choice.
- Call in to our telephone line at 888-563-6283 to register your gift.
- A Customer Service Representative will register your gift.

The Matching Gift Center will verify your eligibility, receipt of gift and eligibility of the organization to which your contribution is being made.

Once approved, your matching gift contribution on behalf of the ArvinMeritor Fund and yourself will be sent to the organization you have designated, and you will be notified.

# Contact

ArvinMeritor Matching Gift Center Phone: (888) 563-6283

Email <u>arvinmeritor@matchgift.com</u> Address P.O. Box 9002 Stuart, FL 34995

Telephone No.	(888) 563-6283 772-403-2016
Fax No.	(772) 283-2093