



Matching Charitable Gift Program



How the Program Works

Personal donations made by full time Brookfield Properties employees to qualified non-profit organizations and educational institutions are eligible for a qualified match by Brookfield, subject to certain limitations as outlined below.

Charitable gifts made by cash, check, or credit card are eligible. Contributions of personal property are ineligible. To apply for matching consideration, simply complete Section A of the matching gift contribution form and send it along with your gift to the eligible institution or organization. The institution or organization then completes Section B of the form and returns it to the Matching Gift Administrator for Canada or the U.S. The matching gift requests will then be reviewed by the charitable contributions committee once per quarter. Matching donation checks will also be issued on a quarterly basis and sent directly to the eligible institution or organization.

Eligible Participants

Full time employees with a minimum of one year of service are eligible to participate in Brookfield's Properties' Matching Gift Program.

Eligible Institutions

Not-for-profit organizations such as:

- Museums
- Libraries
- Theatres
- Public radio and television stations
- Health-related charities

Educational Institutions such as:

- Public, private and parochial elementary and secondary schools, colleges, universities, technical and vocational institutions. All must be accredited.
- Post graduate institutions
- Alumni associations

Community programs such as:

- Breast cancer programs
- Domestic violence programs
- AIDS prevention and education
- Scholarship Funds

Ineligible Gifts

- Groups who advocate a particular religious, social, economic or political point of view.
- Foundations or trusts controlled by employees or their families.
- Contributions which provide a material benefit to an employee and/or his/her family member such as tickets, dues, memberships, dinners, golf outings, raffles.
- Subscriptions, tuition, fees, loans, insurance premiums.

Match Levels

- Brookfield Properties will match employee contributions of a minimum amount of \$25 subject to an annual limit of \$2,500 per employee.
- Employee gifts will be matched on a dollar for dollar ratio taking into account the above mentioned amount limitations.

For More information

Contact your program administrator:

Canada

Erin Metelsky
(416) 359-8554
erin.metelsky@brookfieldproperties.com

U.S.

Matthew Cherry
(212) 417-7488
matthew.cherry@brookfieldproperties.com



Matching Charitable Gift Contribution Form

SECTION A

To be completed by the employee.

_____ Date

_____ Last Name First Name MI

_____ Email Address

_____ Region/ Location

_____ Department

Form of Gift:

- Personal Check
- Credit Card
- Cash

\$ _____
Amount of Gift

_____ Name of Institution or Organization

I certify that all of the information given above is correct and that my gift fully complies with all provisions of Brookfield Properties Corporation's matching gift program.

_____ Employee Signature Date

Please include this form with your gift at the time of donation.

SECTION B

To be completed by the institution or organization.

_____ Name of Organization

_____ Address

_____ City/State/Zip Code

_____ Phone Number

_____ Contact Email Address

_____ Website Address

Amount Received \$ _____

Amount Tax Deductible \$ _____

Federal Tax I.D. Number _____

I certify that this institution/organization meets the criteria established under Section 501(c)(3) of the Internal Revenue Code or Section 149.1(1) of the Income Tax Act.

_____ Print Name

_____ Title

_____ Signature Date

Please attach a copy of the organization's tax exemption letter and mission statement or proof of the institution's accreditation and send the completed form to:

Brookfield Properties Corporation

In the United States:
Attn: Matthew Cherry
Three World Financial Center
200 Vesey Street, 11th Fl.
New York, NY 10281-1021

In Canada:
Attn: Erin Metelsky
181 Bay St., Ste 330
Toronto, Ont. M5J 2T3