



CONSCIENCE BAY

C O M P A N Y

MATCHING GIFT FORM

Conscience Bay Company proudly matches employee non-profit contributions up to \$500 a year. Please fill out the form and include a receipt of your contribution.

EMPLOYEE NAME : _____

GIFT DATE : _____

GIFT AMOUNT : _____

GIFT MADE WITH (check, card, _____)

I certify that this gift meets with all specifications as described in the company information as it relates to matching gifts. I am currently an eligible employee of Conscience Bay Company.

EMPLOYEE SIGNATURE DATE

The section below is to be completed by a representative of the non profit organization.

ORGANIZATION RECEIVING THE GIFT : _____

ORGANIZATION'S TAX ID : _____

ADDRESS OF ORGANIZATION : _____

I certify that this institution is recognized as a tax-exempt public charity (not a private foundation) by the IRS under Section 501 (c) (3) or Section 170 (c) (1). A copy of your Section 501 (c) (3) letter or Section 170 (c) (1) letter dated with the current year must be included.

Failure to include this letter may prevent processing.

NAME OF REPRESENTATIVE : _____

SIGNATURE DATE