

Dear IBM Matching Grants Participant:

We are writing to all participants in the IBM Matching Grants Program to announce a new process for 2017 that will simplify and improve the program for everyone.

Next year we will introduce an online process for Matching Grants and eliminate the use of printed (hard-copy) applications. Donors will need to submit applications online and institutions must confirm gift receipts online. To ensure a smooth transition to the new process, the first quarter of 2017 will be used to close out and migrate 2016 matching gift activity. Institutions will begin the onboarding process in mid to late February 2017. Beginning April 1, the 2017 Matching Grants Program will open for donors and use the new online tool.

PLEASE NOTE: You will receive detailed instructions in early 2017 about the new online process for Matching Grants applications.

This year's program continues to require printed applications, so we urge you to process any Matching Grant applications you received from IBMers as quickly as possible and submit them to IBM. Please be sure to review the program's terms and conditions on the back of the application forms. Applications that IBM receives after the annual December 15 deadline and cannot process in the 2016 cycle will be returned to the originating IBM donors who can resubmit them in 2017 via the new online tool.

We appreciate your support of the IBM Matching Grants Program, and look forward to providing a simpler, more efficient process next year.