

DOLLARS FOR DOERS PROGRAM

GUIDELINES

Program Description:

The Dollars For Doers Program is one of a few programs nationwide that rewards local community volunteerism. The Land O'Lakes Foundation gives financial grants to eligible nonprofit organizations based on the amount of time a volunteer gives to the organization. Through Dollars for Doers, the organization benefits twice: once from the volunteer's contribution of time and again from a Land O'Lakes Foundation financial contribution.

Dollars for Doers grants are awarded for many types of volunteer activities including teaching reading for literacy, working as a volunteer firefighter, delivering meals to seniors, and many activities that build and strengthen communities.

Program Guidelines:

- Volunteer hours add up to dollars for the organization to which time is donated. The volunteer may apply for grant funds for the nonprofit organization after completing the following number of volunteer hours at one organization:
 - **\$100 for 16 hours of service**
 - **\$250 for 50 hours of service**
 - **\$500 for 100 hours of service**
- Hours accumulate during the calendar year – from January 1 to December 31, and can't be carried over from year to year. Volunteers who are newly hired can start accumulating hours right away.
- Volunteers can apply for a grant anytime during the year, but the application deadline is December 15.
- Volunteers can receive one grant per year. More than one employee can apply for grant funds for the same organization.
- Dollars for Doers grants are paid on a quarterly basis. Employees will be notified when the match is completed.
- Land O'Lakes Foundation reserves the right to change or withdraw this program without notice. The interpretations and administration of the provisions of the program are determined by the Foundation.

Eligibility:

Full-time, part-time and retired employees of Land O'Lakes, Inc. are eligible to apply.

Eligible volunteer organizations must be:

- A nonprofit agency
- Certified for tax-exempt status under the Internal Revenue Service Code 501(c)(3)

Ineligible organizations include:

- Lobbying, political, religious, fraternal, veteran and labor organizations

***Note:** If a volunteer's service is coordinated through one of the above types of organizations, but clearly benefits an eligible nonprofit agency, that agency may receive a grant. **For example,** if your volunteer service for a food shelf has been organized by a church, the food shelf is eligible to receive a grant.*

Application Procedure:

Participating volunteers must complete Part 1 of the application and send the entire application to the nonprofit organization. The recipient organization must complete Part 2 and forward the completed application with a copy of the 501(c)(3) letter to the Foundation at the address below.

Executive Director
Land O'Lakes Foundation
P.O. Box 64150
St. Paul, MN 55164-0150

For more information about this and other programs, including the Matching Gifts for Education Program and the Community Grants Program, please call 1-800-328-9680, or visit the Land O'Lakes Intranet site and click on the Land O'Lakes Foundation link.

Part 1: Volunteer Application

Complete Part 1. Please print or type.Send this application to the **nonprofit organization** for which you volunteer.Volunteer Name ☐ Mr. or ☐ Ms. _____ Employee ID No _____

Land O'Lakes Division or Location _____

Street Address _____

City/State/ZIP _____

E-mail _____ Daytime Phone _____ Evening Phone _____

Recipient Organization _____

Dates of Service _____ Hours of Service _____

List your specific volunteer activities.

X

X

Volunteer Signature**Date***I certify that the information submitted is correct and that no benefit or service is accruing to me.*

Part 2: Recipient Organization Application

Complete Part 2. Please print or type.

Recipient Organization _____ Federal Tax Exempt No. _____ - _____

Under IRS Section 501(c)(3)

Street Address _____

City/State/ZIP _____

E-mail _____

Phone _____ Fax _____

Name of Person ☐ Mr. or ☐ Ms. _____ Title _____

Submitting this Form

X

X

Recipient Signature**Date***As an authorized officer/representative of this organization, I certify that the above applicant has volunteered the number of hours stated, that no benefit or service is accruing to the volunteer and that our organization is a nonprofit, tax-exempt organization under the terms of Section 501(c)(3) of the Internal Revenue Service.***Our Mission***Land O'Lakes Foundation is committed to improving the quality of life in communities where Land O'Lakes has members, employees, plants and facilities.**Land O'Lakes Foundation proactively helps rural communities prosper and prepare for tomorrow by donating resources that develop and strengthen organizations dedicated to human service, education and youth, civic and art endeavors.**Land O'Lakes Foundation recognizes rural communities are a cornerstone of American life and has established ongoing giving programs to insure their vitality and growth. Foundation resources are awarded through several programs that donate cash and encourage employee volunteerism in Land O'Lakes communities across the United States - where over 300,000 farmers, ranchers and employees work in agriculture, food and fiber production, dairy processing and food marketing.*