

Merck Matching Gift Program Guidelines

The Partnership for Giving (P4G) is Merck's matching funds program that provides active employees, based in the U.S. and Puerto Rico, the opportunity to support community efforts and organizations that are important to them. Through the P4G Direct Giving program, contributions to eligible nonprofit organizations located in the U.S. and Puerto Rico are matched dollar-for-dollar by the Merck Foundation. Working together, we can help build strong and caring communities by helping those in need, promoting a healthier society, advancing education, fostering the arts, addressing the welfare of animals and preserving the environment.

Minimum/Maximum Program Limitations

- The minimum individual direct match gift is **\$25** per designated organization. Donations that do not meet the threshold will not be matched through the P4G program.
- The maximum annual gift that will be matched is **\$30,000** per eligible donor, per calendar year.

The P4G Direct Match program is available to eligible donors year-round, and the matching funds limit is tracked on a calendar-year basis (January 1 through December 31). Matching funds can be requested for one-time cash, check, credit card, or stock donations via the **P4G Matching Gifts** Tab on the matching vendor site (CyberGrants) for Merck.

Matching gift requests will be accepted up to 180 days following the donation to the nonprofit organization.

The annual donor limit is determined by the actual date of the donor's contribution to the recipient organization. For example, a donation made to an eligible organization on December 31, and submitted for matching funds in January of the following year, results in the matching funds award, if approved, applied to the prior year, which is the year the employee donation was made to the organization.

Donor Eligibility

Donor eligibility for the P4G Direct Giving program includes active U.S. and Puerto Rico Merck employees and active members of the Merck board of directors.

Organization and Matching Gift Eligibility

The Merck Foundation reserves the right not to match gifts to any organization that it determines is not an appropriate recipient for charitable funds. If the nonprofit organization does not qualify for a matching gift, the donor requesting the matching gift will receive a decline notification via an email through the MGB system.

Organizations eligible to receive a P4G matching gift contribution include nonprofits that support health and human services, arts and culture, animal protection/welfare and environmental.